

Petition of Transfer Credit for Distribution Exception

Instructions:

1. Complete this form and submit to your Ross Academic Advisor. This form is for non-UM courses that have been approved for transfer. To confirm that a course will transfer, check the Office of Undergraduate Admissions [Transfer Credit Equivalency Database](#) prior to petitioning for an exception.
2. If petitioning coursework from multiple institutions, please use a separate form for each school.
3. Include the following items with your petition (check off items included):
 - Syllabus/Course description for the course you are taking
 - A printed response to your online Transfer Credit Equivalency Request from the Office of Undergraduate Admissions (if applicable).
4. Watch your Umich email account for a response regarding the determination of your petition.
5. Upon completion of an approved course, request an official transcript to be sent to Ross Academic Services

Petition Information (please print)

Student Name: _____ ID _____ Umich Email _____

Institution Name: _____ State/Country: _____

	Course Dept and Number (ex: Psych 111)	Course Title
Course One:		
Course Two:		
Course Three:		
Course Four:		
Course Five:		

TO BE COMPLETED BY OFFICE OF UNDERGRADUATE PROGRAMS ACADEMIC ADVISING TEAM:

Course One Exception: Approved As: _____ Denied ____
Notes on Decision: _____

Course Two Exception: Approved As: _____ Denied ____
Notes on Decision: _____

Course Three Exception: Approved As: _____ Denied ____
Notes on Decision: _____

Course Four Exception: Approved As: _____ Denied ____
Notes on Decision: _____

Course Five Exception: Approved As: _____ Denied ____
Notes on Decision: _____

Submitting Advisor Signature: _____ Date _____