MICHIGAN ROSS



UNDERGRADUATE PROGRAMS
BULLETIN 2026-2027

Disclaimer
The information contained in this Bulletin is subject to change at any time due to policy changes made by the Ross School of Business or the University of Michigan. Students will be responsible for following the most up-to-date version of the Bulletin for their admission year. This document is accurate as of May 2026. Subsequent updates and corrections made to the most current version can be viewed online: https://rossweb.bus.umich.edu/academics/studentresources/michigan-ross-student-bulletins/.

Policies contained in this Bulletin apply to all students beginning the BBA program in Fall 2026.

This Bulletin is published by the Ross Registrar's Office and the Ross Office of Undergraduate Programs.

Accreditation
http://www.accreditation.umich.edu/
The University of Michigan is accredited by the Higher Learning Commission, 230 S. LaSalle Street, Suite 7-500, Chicago, IL 60604-1411; Phone: 1-800-621-7440; 312-263-0456.

http://www.aacsb.edu
The Stephen M. Ross School of Business is accredited by the Association to Advance Collegiate Schools of Business (AACSB), 777 South Harbour Island Boulevard, Suite 750, Tampa, FL 33602; Phone: 1-813-769-6500.

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The University of Michigan, as an equal opportunity/affirmative action employer, complies with all applicable federal and state laws regarding nondiscrimination and affirmative action. The University of Michigan is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status in employment, educational programs and activities, and admissions. Inquiries or complaints may be addressed to the Senior Director for Institutional Equity, and Title IX/Section 504/ADA Coordinator, Office for Institutional Equity, 2072 Administrative Services Building, Ann Arbor, Michigan 48109-1432, Phone: 734-763-0235, TTY 734-647-1388, institutional.equity@umich.edu.

For other University of Michigan information, call 734-764-1817.
https://ecrt.umich.edu

Campus Safety Statement
A safe campus environment is essential to your success at the University of Michigan. In compliance with the Clery Act, the Division of Public Safety and Security (DPSS) and the university track crimes occurring on and near campus and offer that information to the U-M community and the public. Knowledge is power – and with this data, DPSS not only fosters a culture of transparency and trust at U-M, but also uses this information to uncover problem areas and learn where to best concentrate campus safety efforts and resources.

Each year, the University of Michigan prepares an "Annual Security & Fire Safety Report." The report includes campus safety information such as emergency services, safety tips, university policies and state laws, and additional support services. Additionally, it contains the Annual Fire Safety Report regarding fire safety and statistics for on-campus housing.

The publication also includes three-year statistics of reported crime, including bias-motivated crimes on the Ann Arbor campus, adjoining properties, and remote locations under University control in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Additional safety and security information, including crime alerts,

daily crime and fire incident logs, can be viewed on this site. If you would like to receive a copy, visit the University of Michigan Division of Public Safety & Security (DPSS) website at http://www.dpss.umich.edu or call 734-763-1131.

If you or anyone you know feels unsafe or is in danger, please call 911 or Ann Arbor Police at 734-794-6920 or DPSS at 734-763-1131.

Statement of Student Rights and Responsibilities

https://oscr.umich.edu/statement

The University of Michigan-Ann Arbor (the University) is dedicated to supporting and maintaining a scholarly community. As its central purpose, the community promotes intellectual inquiry through vigorous discourse. Values which undergird this purpose include civility, dignity, diversity, education, equality, equity, freedom, honesty, and safety.

When students choose to accept admission to the University, they accept the rights and responsibilities of membership in the University's academic and social community. As members of the University community, students are expected to uphold its previously-stated values by maintaining a high standard of conduct. Because the University establishes high standards for membership, its standards of conduct, while falling within the limits of the law, may exceed federal, state, or local requirements.

Within the University, entities (such as schools and colleges; campus, professional, and student organizations) have developed policies that outline standards of conduct governing their constituents and that sometimes provide procedures for sanctioning violations of those standards. This Statement of Student Rights and Responsibilities (the Statement) does not replace those standards nor does it constrain the procedures or sanctions provided by those policies. This Statement describes possible behaviors which are inconsistent with the values of the University community; it outlines procedures to respond to such behaviors; and it suggests possible sanctions/interventions which are intended to educate and to safeguard members of the University community.

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I. Message from the BBA Program Leadership

Welcome to Michigan Ross!

Your undergraduate journey is more than an academic foundation. It is an opportunity to discover who you are, what you value, and how you'll impact the world. You are an integral part of a vibrant community united by a commitment to purposeful leadership and academic excellence.

Ross classrooms are dynamic environments. They are collaborative spaces where we expect everyone to engage deeply, think critically, and treat one another with respect. Academic integrity is not just a rule; it is the bedrock of our community. We hold ourselves and each other to the highest standards of honesty. Your work must always represent your own best efforts, and you should approach collaboration with authenticity and ethical care. We protect the value of a Ross degree by ensuring our success is earned with honor.

Great learning happens at the intersection of different ideas. Being part of this community means contributing to productive discussions, engaging with diverse perspectives, and growing alongside peers from every background. The connections you form with your classmates and faculty will support you not only academically, but throughout your life as a leader.

By blending liberal arts and business coursework, you will develop the essential competencies of a leader: critical thinking, communication, teamwork, and ethical decision-making. Whether your path leads to entrepreneurship, real estate, accounting, marketing, or a field yet to be discovered, you are part of a tradition of leaders who drive innovation and lead with excellence.

Remember that leadership is not a title; it is a daily choice to act with honor. Let us build a culture where integrity is our greatest collective strength. We look forward to being partners in your success and seeing the positive difference you will make in the world through business!

Go Blue!



Kaci Kegler
Managing Director of Undergraduate Programs

Lori Rogala
Thomas C. Jones Associate Dean for Undergraduate Programs
Teaching Professor of Business Law

August 2026

II. Ross Community Values

A. Statement of Community Values

All members of the Ross Business School community agree to abide by the Ross School of Business Statement of Community Values. It is a hallmark of how we study and work together. The Statement of Community Values states:

"We, the members of the Ross School of Business community – students, faculty and staff – shall work together in striving for excellence in every aspect of our School's activities. We seek to be a model of how members of an academic community can combine their spirit and talents to achieve such institutional excellence.

We understand that in striving for excellence, our personal and institutional integrity is our most precious asset. Accordingly, we accept accountability for our behavior and will not knowingly act in ways that might damage that integrity.

We commit ourselves to performing our work and fulfilling our responsibilities honestly and professionally. In particular, we will not tolerate cheating of any sort by any member of our community in any situation.

We shall treat each other with respect, honoring the dignity, value, and right to both physical and psychological safety of each member of our community. We will cooperate with each other and fulfill our mutual commitments to uphold academic integrity, institutional excellence, and community well-being. We will extend these same courtesies to our guests.

We pledge to share community assets, such as facilities, library materials and information technology resources, in ways that are responsible, that comply with established policies and that reflect the principle of fairness, equity, and community well-being.

We accept adherence to these values as a condition of membership in the Ross School of Business community."

Accompanying the Statement of Community Values are the Honor Code and the Code of Student Conduct which include specific procedures in the case of a reported violation.

These codes are maintained on the Ross website at:
https://rossweb.bus.umich.edu/academics/studentresources/ross-community-values/

All Ross School of Business students and UM students enrolled in Ross courses are responsible for reading and complying with these documents and the Ross Community Values.

Ross students are also expected to adhere to the academic policies for any school/college in which they are taking coursework.

B. Complaints for Distance Education Students

Students who will not be located in the state of Michigan when completing coursework can find state-specific complaint resolution policies and procedures on the U-M Distance Education Disclosures page.

C. Community Health and Safety

The Ross School of Business aims to deliver its mission while seeking to protect the health and safety of our students and minimizing the spread of disease within our community. As students return for the academic year, all students are required to comply with all University of Michigan and Ross School of Business policies, including any public health guidance related to COVID-19. The very nature of an in-person educational experience in Ross means our faculty, staff and students, particularly those participating in field work and action-based learning, will be exposed to contagious viruses, including the coronavirus. Ross is committed to public health and similarly expects that all students will act in a manner that demonstrates respect and consideration for the health and safety of all community members.

Students are prohibited from creating a health or safety hazard at Ross, in connection with any Ross programs or activities, including any field work and action-based learning. Students are required to comply with public health guidance, including any protocols, guidelines or policies adopted by the University or the Ross School of Business that relates to COVID-19 or other infectious diseases. Adherence to health and safety requirements applies to all Ross students and extends to all aspects of the facilities, clinical labs, classrooms, bathrooms, and other spaces within Ross, on Ross property, in field work and action-based learning, or at Ross-sponsored events/programs.

U-M Health Response

III. Introduction to the Bulletin

Students are responsible for knowing the rules and policies in the Bulletin. Students must follow the rules of the Ross School of Business Undergraduate Programs Bulletin in effect for the academic term in which they are admitted to a Ross School of Business Undergraduate Program. Students who are readmitted into a Ross School of Business Undergraduate Program follow the Bulletin in effect for the academic term in which they resume their studies.

The online Bulletin reflects the most up-to-date information available and is updated as changes are made to the curriculum. To view past versions of the Ross School of Business Undergraduate Programs Bulletin: https://rossweb.bus.umich.edu/academics/studentresources/michigan-ross-student-bulletins/

Note: Archived Bulletins are only applicable to that academic year's course requirements and may have addendums attached. Students with questions about academic requirements and policies found in the Bulletin should contact an academic advisor for more information.

IV. Preferred Admission Requirements

Preferred Admission students who remain enrolled in another U-M college during their first year will have the option to begin the Ross BBA program in the Fall of their sophomore year, given they meet the following conditions:

- Pass the following three courses, each with a grade of C- or better, by the end of the Winter term of their first year:
    - A Sweetland-approved LSA First-Year Writing course
    - Economics 101 (*including transfer credit, IB, or A-level test credit for this course; note that AP credit does not meet this requirement*)
    - Calculus I, II, or III (*including transfer credit, AP, IB, or A-level test credit for this course*)

  Note: Ross aligns with LSA's test credit equivalencies for Ross first-year requirements. Students who officially become Ross students at the start of their sophomore year follow the test credit equivalencies of their home school. For more information on advanced standing credit, and the scores needed for such credit, please refer to:
  https://admissions.umich.edu/apply/first-year-applicants/ap-ib-credit/ap-guidelines
  https://admissions.umich.edu/apply/first-year-applicants/ap-ib-credit/ib-guidelines
  https://admissions.umich.edu/international-advanced-standing-credit

  Note: Students may use ECON 401 to meet the ECON 101 requirement. If pursuing this option, ECON 401 must be passed with a grade of C- or better by the end of the student's first Winter term.
- Successfully pass the following core courses at the Ross School of Business by the end the of the Winter term of the first year (all must be completed on a graded basis):
    - BA 100
    - BCOM 250
    - ACC 300
- Enroll in a minimum of 12 credits or more at UM-Ann Arbor during each Fall and Winter term.
- Maintain good academic standing (2.500 GPA or above per term) throughout the first year. GPAs are not rounded up.

Students who do not meet these Admission requirements at the end of the Winter term of their first year are not eligible to move forward with their Preferred Admission offer and enroll in the BBA program.

Preferred Admission students are also expected to meet the programmatic requirements of the Preferred Admission program during their first year at UM. These include:

- Attending the BBA welcome event at the Ross School of Business before the start of class. Students are required to plan their arrival on campus to ensure full participation.
- Meeting regularly with their Ross academic advisor and participating in mandatory academic support activities as requested by their Ross academic advisor.
- Promptly informing their Ross academic advisor and Ross Undergraduate Admissions if they have been accused of or engaged in any form of academic dishonesty, behavioral misconduct, a policy violation (including on- and off-campus), and/or criminal activity (including pending and convicted cases) upon matriculation (e.g., over the summer) and while a student at the University of Michigan.

The Ross School of Business reserves the right to withdraw your BBA Admission offer if:

1. There has been a misrepresentation in, or a violation of, any of the terms of the application process or failure to meet first-year expectations.
2. We learn that students have engaged in behavior prior to matriculation that indicates a serious lack of judgment or integrity.
3. Students do not meet the conditions of their admission offer or the requirements stated above.

We further reserve the right to require students to provide additional information and/or authorization for the release of information about any matter. Finally, we reserve the right to require the withdrawal of any student whose condition endangers their own well-being or the well-being of other students or precludes him or her from doing the required work.

V. BBA CURRICULUM & DEGREE REQUIREMENTS

It is the student's responsibility to know and meet all degree requirements, as outlined below. These requirements are accurate for students admitted as first year students to the BBA program in **Fall 2026 and later**. Students admitted **prior to Fall 2026** should review the archived program Bulletin for their admit year (https://rossweb.bus.umich.edu/academics/studentresources/michigan-ross-student-bulletins/).

A. BBA Credit Requirements

The BBA degree requires a minimum of 120.0 credits. 62.0 of these credits must be business credits, and 54.0 of the 120.0 total credits must be non-business credits (including credits used to meet distribution requirements). The remaining 4.0 credits may be either business or non-business coursework. Below is a list of all required courses for the BBA program. Note: this does not include any business electives, non-business electives, or distribution coursework required to meet degree requirements.

Type	Course	Title	Credits
First-Year Courses	ECON 101	Principles of Microeconomics	4.0
	First-Year Writing	Varies	4.0
	MATH 115 (or 120)	Calculus I (*higher level Calculus courses will also be accepted*)	4.0 (or 2.0)
Fixed Core	BA 100 (or 102)	Introduction to Ross: Foundations in Learning Business	3.0 (or 1.0*)
	BCOM 250	Introduction to Business Communication	1.5
	ACC 300	Financial Accounting	3.0
	BA 200	Businesses & Leaders: The Positive Difference	3.0
	TO 301	Business Statistics & Analytics	4.0
	ACC 301	Managerial Accounting	3.0
	STRATEGY 290	Business Strategy	1.5
	BCOM 350	Professional Communication Strategies	1.5
	BL 300	Business Law and Ethics	3.0
	MO 300	Behavioral Theory and Management	3.0
	TO 313	Operations Management	3.0
	STRATEGY 390	Corporate Strategy	3.0
	Senior Capstone	Varies	Varies
Floating Core	BE 300	Applied Economics	3.0
	FIN 300	Financial Management	3.0
	MKT 300	Marketing Management	3.0
	TO 300	Business Information Systems	1.5
Additional Requirement	ECON 102	Principles of Macroeconomics	4.0

B. First Year Requirements

First Year students who have been directly admitted into the BBA program (Ross BBA First Years) must complete the following requirements by the end of Winter semester of the first year:

- A Sweetland-approved LSA First-Year Writing course (including transfer credit) with a grade of C- or better
- Economics 101 (*including transfer credit, IB, or A-level test credit for this course; note that AP credit does not complete this requirement*) with a grade of C- or better
- Calculus I, II, or III (*including transfer credit, AP, IB, or A-level test credit for this course*). If the Calculus requirement is taken on campus at UM-Ann Arbor it must be taken for a grade and it must be completed with a grade of C- or better

  Note:
  - Ross aligns with LSA's test credit equivalencies for Ross first-year requirements. Students who officially become Ross students at the start of their Sophomore year follow the test credit equivalencies of their home school. IBE students follow the test credit equivalencies established by the College of Engineering. For more information on advanced standing credit, and the scores needed for such credit:
    https://admissions.umich.edu/apply/first-year-applicants/ap-ib-credit/ap-guidelines
    https://admissions.umich.edu/apply/first-year-applicants/ap-ib-credit/ib-guidelines
    https://admissions.umich.edu/international-advanced-standing-credit
  - Students may use ECON 401 to meet the ECON 101 requirement. If pursuing this option, ECON 401 must be passed with a grade of C- or better by the end of the student's first Winter term.
- Successfully pass the following three core courses at the Ross School of Business by the end of their first Winter term:
  - BA 100 in Fall *(3 credits)*
  - BCOM 250 in Winter *(1.5 credits)*
  - ACC 300 in Winter *(3 credits)*

  Enroll in a minimum of 12 credits or more at UM-Ann Arbor during each Fall and Winter term.
  Maintain "Good Academic Standing" at Ross with a business, term, and cumulative grade point average of 2.500 or higher at UM-Ann Arbor (See section VIII.E regarding academic standing).

C. BBA Required Core Courses

All BBA Students:

All BBA students are expected to complete a minimum of 62 business credits, some of which must be completed in a prescribed order (fixed core) and others by particular deadlines (floating core). Students complete fixed core courses in an assigned cohort (or section) of students and **may not complete required fixed core courses out of sequence.** 10.5 credits of core coursework are designated as "floating core." Students may elect to complete the floating core coursework in any sequence between the Fall term of Sophomore year and Fall term of Senior year. Students are limited to one floating core course in the Fall term of Sophomore year. A required capstone course (credits vary) must also be completed in the Winter term of Senior year.

If an external transfer student is admitted and it is determined they do not have an exact equivalent course to the Ross First Year requirements, they must take the appropriate course during their first fall semester in the Ross School of Business.

If a cross-campus transfer student completes a BBA course at the Ross School of Business prior to entering the BBA program and a minimum course grade of C- was earned, those credits will count toward the Ross program requirements and the course may not be repeated for additional credit toward the BBA degree. Students who complete courses offered specifically for non-business students (typically catalog number 302), prior to entering the BBA program will NOT earn credit for those courses toward the BBA degree (see Section V.D for other business courses not accepted toward BBA).

Required Core Courses and Sequence

BBA Program: First Year			
Fall term courses	Credits	Winter term courses	Credits
BA 100: Introduction to Ross: Foundations in Learning Business*	3.0	ACC 300: Financial Accounting	3.0
		BCOM 250: Introduction to Business Communication**	1.5
Fall or Winter term courses			
• First-Year courses: Calculus, FYWR, ECON 101 • Non-business coursework (to meet distribution and/or 54 required non-business credits) • Complete ILP 1 towards the Inclusive Leaders Pathway requirement			

**Students entering the BBA program at the start of Fall term Sophomore year will have taken BA 102 for 1.0 credit prior to admission to the BBA program.*

***Students entering the BBA program at the start of Fall term of Sophomore year will take BCOM 250 and ACC 300 during Fall term of Sophomore year.*

BBA Program: Sophomore Year			
Fall term courses	Credits	Winter term courses	Credits
BA 200: Business & Leaders: The Positive Difference	3.0	ACC 301: Managerial Accounting	3.0
TO 301: Business Analytics and Statistics	4.0	STRATEGY 290: Business Strategy	1.5
Optional: One floating core course	Varies	Optional: floating core course(s)	varies
		Optional: approved business elective(s)	varies
Fall or Winter term courses and additional requirements			
• ECON 102: Principles of Economics II ○ ECON 102 must be completed (and grade posted to a student's UM-Ann Arbor transcript) by the start of Junior Fall term. • Non-business coursework (to count toward distribution and/or 54.0 required non-business credits) • Complete ILP 2 toward the Inclusive Leaders Pathway requirement			

BBA Program: Junior Year		
Fall term courses – **Ross Integrative Semester**	Credits	Winter term courses

BCOM 350: Professional Communication Strategies	1.5	UM-Ann Arbor coursework to meet degree requirements, or International Semester Exchange
BL 300: Business Law and Ethics	3.0	
MO 300: Behavioral Theory in Management	3.0	
TO 313: Operations Management	3.0	
Fall or Winter term courses and additional requirements		
• Non-business coursework (to count toward distribution and/or 54.0 required non-business credits) • Complete ILP 3 towards the Inclusive Leaders Pathway requirement • Business electives and floating core course(s)		

BBA Program: Senior Year			
Fall term courses	Credits	Winter term courses	Credits
STRATEGY 390: Corporate Strategy	3.0	Senior Capstone course	varies
All remaining floating core course(s)	varies		
Fall or Winter term courses and additional requirements			
• Non-business coursework (to count toward distribution and/or 54.0 required non-business credits) • Complete ILP 4 towards the Inclusive Leaders Pathways requirement • Business electives			

Floating core courses: must be completed Fall term of Sophomore year through Fall term of Senior year	
BE 300: Applied Economics	3.0
FIN 300: Financial Management	3.0
MKT 300: Marketing Management	3.0
TO 300: Business Information Systems	1.5

Waiving Core Business Courses

BE 300: If a student has successfully completed ECON 401 at the University of Michigan-Ann Arbor with a final grade of A- or higher, they can request to waive the BE 300 floating core requirement. To make such a request, the student must complete and submit a Core Course Waiver form to the Ross Registrar's Office (rossregistrarsoffice@umich.edu) by the end of Winter term of their Junior year in the BBA program. This will allow time for proper processing and ensure that the student will be able to enroll in BE 300 fall of their senior year should they need to. Please note: a waiver signifies the student has met competency in the material and does not grant credit. Therefore, a student who waives BE 300 would need to complete additional business coursework toward the 62.0 credits required for a BBA degree.

- No BBA core (fixed or floating) course other than those listed in this section may be waived.

D. Additional Degree Requirements

Business Coursework:

a) **Ross Capstone Course Requirement**

Students must elect one required Ross capstone course in the Winter term of their Senior or final year in the BBA program. Capstone courses make connections between academic learning and the professional world; they include topics that address complex concepts, require diverse skills and perspectives, and are relevant to future professional endeavors. Some capstone courses also include an Action-Based Learning (or ABL) component, allowing students to have a direct customer/stakeholder interaction and a deliverable that integrates learning and analysis and applies it to a real-world situation. Students can discuss their course selection and planning for a capstone course with their academic advisor. See the BBA capstone requirement website (**https://rossweb.bus.umich.edu/academics/curriculum/elective-options/bba-capstone-requirement/**) for current course offerings. All fixed core and floating core business coursework must be completed prior to taking a capstone course.

b) **Business Elective Credits**

Fall 2026 first year students must complete enough business elective courses so that their fixed core, floating core, capstone, and business electives total 62.0 credits or more. Business courses that are cross-listed with other schools, or that "meet together" with non-business courses as combined sections, will count only as business credit.

BBA students who complete business courses offered specifically for non-business students (e.g., BA 275, ES 212, ES 310, FIN 275, MKT 302, etc.) will NOT earn credit for those courses toward their 62.0 business credit requirement nor toward their 54.0 non-business requirement. The course(s) will count toward a student's 120.0 total degree credit requirement and their cumulative GPA. BA 115 will count toward the 54.0 non-business credit requirement but not toward the 62.0 business credit requirement. These policies also apply to BBA students who completed these courses prior to admission to the BBA program.

In the event a student completes a course evaluated to have business content while on a non-Ross UM study abroad program, the credit will not count toward the student's 120.0 credit requirement, their 54.0 non-business credit requirement, nor their 62.0 business credit requirement. If a grade is received in the course, it will be calculated into the student's cumulative and term GPA.

Non-Business Coursework:

c) **ECON 102**

ECON 102 must be completed (and the grade posted to the student's UM-Ann Arbor transcript) prior to the start of Junior Fall term and the Ross Integrative Semester (RIS) core. ECON 102 must be taken on a graded basis if completing the course at UM-Ann Arbor. Students will not be eligible for enrollment into their junior fall core business courses without this being completed on time.

Transfer courses that are equivalents based on the Office of Undergraduate Admissions transfer guide (https://transfercredit.ugadmiss.umich.edu) will be accepted. If students take the equivalent of ECON 102 outside of UM-Ann Arbor, it must be from an accredited U.S. institution. The only exception to this policy is credit for the equivalent to ECON 102 at the London School of Economics (LSE), England, which does not need a U.S. school of record.

Students may meet the ECON 102 requirement through a UM study abroad program with the London School of Economics (e.g. LSA Center for Global and Intercultural Study (CGIS)) if they complete the direct equivalent of ECON 102.

Please note: if students complete the equivalent of ECON 102 at LSE through the CGIS partnership and plan to use this course toward a minor or other non-Ross program requirement, they must check with the appropriate department to see if the course can be accepted for that program's requirements.

Students may use ECON 402 to meet the ECON 102 requirement. If pursuing this option, ECON 402 must be completed (and the grade posted to the student's transcript) prior to the start of Junior Fall term and the Ross Integrative Semester (RIS) core. ECON 402 must be taken on a graded basis if completing the course at UM-Ann Arbor.

d) **BBA Distribution Requirements**

BBA students will need to complete **three** of the following four requirements*:

Foreign Language (fourth-term proficiency in a language other than English): Fourth-term proficiency in a foreign language is determined by successful completion of a proficiency examination administered by UM or by completion of a fourth-semester college-level foreign language course. The language requirement cannot be satisfied by out-of-residence credit which is elected after the student has begun degree enrollment at the University of Michigan unless the appropriate language department has approved that plan in advance. AP, IB, A-level, and transfer coursework that meets fourth-term proficiency, as determined by the appropriate language department, fulfills this requirement. The final course in an elementary language sequence used to satisfy the language requirement must be elected on a graded basis.	0-20.0 credits
Humanities (HU)* **Fourth or fifth (but not both) semester of additional foreign languages not already designated as HU may be used for HU credits (e.g., if an English-speaking student met the Foreign Language requirement with Spanish and then took Chinese classes through ASIANLAN 301, ASIANLAN 202 or 301, but not both, may count towards HU). The course must be recognized as a course that fulfills the fourth-term foreign language proficiency to be accepted as HU.*	9.0 credits
Natural Sciences (NS) and/or Mathematical and Symbolic Analysis (MSA)	9.0 credits
Social Sciences (SS) **(excludes ECON 101 & 102)**	9.0 credits

** IBE students have two other options to complete their BBA distribution requirements:*

- *Option 1: Foreign Language (4th semester proficiency), 9 credits of NS/MSA, ECON 101 and ECON 102, 3 credits of Humanities*
- *Option 2: 9 credits of NS/MSA, ECON 101 and ECON 102, 6 credits of Humanities, 6 credits of Social Science*

Ross uses coursework that has been determined by the College of Literature, Science, and the Arts (LSA) to count toward the following distribution areas:

- Foreign Language (Lang Req)
- Humanities (HU)
- Natural Science (NS)
- Mathematical and Symbolic Analysis (MSA)
- Social Science (SS)

Classes without one of the above designations, including Interdisciplinary (ID) and Creative Expression (CE), may not be used toward an area distribution plan. Students should refer to the LSA Course Guide (http://www.lsa.umich.edu/cg/) to see if a course meets the requirements for a distribution area.

See Section V. G regarding which test credits can be used to fulfill distribution areas.

Non-Course Requirements

e) **BBA Milestone Requirement: The Inclusive Leaders Pathway (ILP)**

The Inclusive Leaders Pathway is a required component of the BBA degree. It is designed to prepare students for leadership practices that respect and empower all individuals. Students achieve this learning through a structured pathway focusing on skill-building and competency development, which is assessed via four ILP Milestones. Students must complete all four milestones to graduate with a BBA degree. Curricular experiences that support the development of the competencies and the completion of the milestones include learning modules, experiences, and assignments embedded within the core BBA courses. Assessment of the competencies occurs in the Signature Learning Experiences (BA 100/102, BA 200, RIS) and a senior-year learning experience.

Failure to complete the ILP component in a given year may result in a potential delay in degree completion.

f) **Additional Program Requirements**

Developing and building a positive business community is a key aspect of the BBA program. One of our expectations for our students is that they attend some mandatory programming with this goal in mind. These community building and special educational events will not be frequent but will be well publicized ahead of time. Students who cannot or fail to attend mandatory programming will be referred to the Managing Director or the Associate Dean for Undergraduate Programs who will determine the consequences for the student.

E. Grading, Grade Point & Academic Standing

To be eligible to graduate, students must have a minimum 2.500 GPA measured in the following ways:

- Cumulative GPA
- Cumulative GPA in business coursework

See Section VIII.E for more information regarding academic standing.

F. Credits Accepted Toward BBA Degree

Students are responsible for knowing if their coursework is accepted by the Ross School of Business.

Ross First Years

The BBA program will apply a maximum of 30.0 transferable credits earned prior to the start of the BBA program toward the 120.0 credits required for the BBA degree, even if a student has earned more than this. Individual courses may be applied to general degree requirements, such as distribution and the 54.0 non-business credit requirement beyond this 30.0 credit cap.

Students Who Enter the BBA program at the Start of their Sophomore year (Preferred Admission, Cross-Campus Transfer, Transfer Students)

The BBA program will apply a maximum of 45.0 transferable credits earned prior to the start of the BBA program toward the 120.0 credits required for the BBA degree, even if a student has earned more than 45.0 credits. This maximum includes all test credit earned before enrollment at U-M, as well as any U-M or transfer credit completed before the term in which the student officially begins the BBA program. Individual courses may be applied to general degree requirements, such as distribution and the 54.0 non-business credit requirement beyond this 45.0 credit cap. This 45.0 credit limit applies to cross-campus transfer students, external transfer students, and Preferred Admit students who officially enter the BBA program at the start of their Sophomore year.

General Guidelines for all Transfer Credits

The below rules apply to coursework completed outside of UM-Ann Arbor before or during the BBA program:

- Only courses with a grade of C or higher are transferable (courses with a grade of C- or below do not transfer).
- Courses elected on an optional Pass/Fail grading basis must be accompanied by official documentation of a C grade or better.
- International Advanced Standing credits (including A-Level courses): only non-business coursework transfers.
- No business coursework is accepted for transfer.
- Students may transfer in coursework completed at a community college regardless of credits completed, as long as coursework meets all other Ross guidelines.
- Any transfer credit applied to a student's record will not be removed.

Test Credit

The below policies are subject to review and change, with any changes noted in future program Bulletins. The Ross School tries to maintain parallels with the guidelines set by other Schools or Colleges on campus. For Preferred Admission and Sophomore Admission students, the Ross School of Business will honor distribution designations made by a student's prior UM School or College.

a) **Advanced Placement (AP) Credits**

Advanced Placement credits are accepted for degree credit as non-business courses according to the LSA guidelines outlined on the Undergraduate Admissions website: http://www.admissions.umich.edu/apply/first-year-applicants/ap-ib-credit/ap-guidelines. AP credits are not accepted towards distribution requirements, with the exception of some foreign language credits.

b) **International Baccalaureate (IB) Credits**

International Baccalaureate (IB) credits are accepted for degree credit as non-business courses according to the LSA guidelines outlined on the Undergraduate Admissions website: https://admissions.umich.edu/apply/first-year-applicants/ap-ib-credit/ib-guidelines. IB credits can be accepted for distribution (e.g., Physical Science credits will be used for NS/MSA, etc.).

c) **A-Level and Other International Advanced Standing Credits**

Ross uses A-level and other International Advanced Standing credits as appropriate for distribution (e.g., Physical Science credits will be used for NS/MSA, etc.). This policy is subject to review and change, with any changes noted in future program Bulletins. Refer to the Undergraduate Admissions website at: https://admissions.umich.edu/international-advanced-standing-credit.

d) **Credit by Examination (CBE) and College Level Examination Program (CLEP) Credits**

CBE and CLEP credits are very rare. In the event that a student comes in with CBE or CLEP credit, the Ross School of Business follows the same rules and policies regarding CBE and CLEP credit as the College of Literature, Science, and the Arts. For Sophomore admits, CLEP credits are accepted for non-business credit according to the guidelines established by the School or College in which a student was admitted prior to the Ross School of Business. CLEP credits are not accepted towards distribution requirements.

e) **Credit Removal:**

- Ross BBA First Years should consult with their academic advisor to fill out a test credit removal request form before 11:59 pm (Eastern), February 28th of their first winter semester if they wish to remove test credit.

- Any test credit applied will not be removed if the request is received after this date and time. Students admitted as Sophomores into the BBA program cannot have test credit removed.
- Any transfer credit applied to a student's record will not be removed.

Tuition increases once a student has reached Junior standing (55.0 credits or more); therefore students should be aware that receiving test or transfer credit can have an impact on tuition. Credit is always posted for the term in which it was earned, not the term in which it was received; the posting of credit can therefore have a retroactive impact on tuition owed. Current students should carefully consider this issue before asking for credit to be posted on their transcript as credit will not be removed from the transcript for the purpose of lowering tuition.

Dual Enrollment while in High School

Ross will allow transferable dual enrollment credits earned on a college campus to count toward requirements. The Ross Registrar's Office is responsible for reviewing and posting dual enrollment credits to a student's transcript. Students should work with their academic advisor to determine how transfer credits work toward their degree requirements. Business credit is non-transferable. More information can be found at:
https://rossweb.bus.umich.edu/academics/studentresources/transfer-credit/

University of Michigan Placement Exams

Ross requires students to complete Math and Writing placement exams prior to Orientation. Note: no credit is granted for the Math placement or Writing placement exam. The purpose of these exams is to determine your preparation for entry-level courses.

Non-UM Credit

Current BBA students may request permission from the Ross Registrar's Office to transfer up to 9.0 non-business credits total in non-business courses from another accredited U.S. institution during their time in the BBA program. Declared dual degree students are eligible to transfer up to 15.0 non-business credits total from another accredited U.S. institution during their time in the BBA program. A dual degree student whose home school isn't Ross would be subject to their home school's transfer credit policy, although transferred business credit would still not be applied to their degree. In the case where a transferable course within the 9.0 credits (15.0 for dual degrees) exceeds the permitted amount, any credits in excess of the permitted amount will not be applied to the 120 credit minimum required to graduate, but may be used toward the 54 non-business and distribution requirements. For example, a student transfers in the following courses: two 3 credits and a 4-credit course, the 1 credit excess would count toward distribution and 54 non-business, but not toward the 120 requirement. In the case where a student's transcript includes additional transferable courses beyond the 9.0 credits (15.0 for dual degrees) the courses will be posted in chronological order. Additional courses beyond the 9.0 credits (15.0 for dual degrees) will not be transferred and will not count toward any BBA degree requirement.

Ross School of Business will only accept transfer credit that comes from an accredited U.S. school of record. Note: the only exceptions to this policy are transfer credits earned at the Goethe Institute through LSA's Germanic Languages and Literatures department, and credit for the equivalent of ECON 102 at the London School of Economics, England.

Grades earned in these courses must be a C or better to transfer and are not averaged into the BBA cumulative grade point average. The sole exception to this is the UM-Flint and UM-Dearborn courses as outlined below.

BBA students planning to take coursework at another institution should first submit a completed BBA Transfer Credit Preliminary Approval Form (available on the Ross iMpact website) to the Ross Registrar's Office to confirm that the coursework will be accepted toward the BBA degree. Upon completion of the coursework, an official transcript and any requested additional information (e.g., syllabus) must be sent to the Ross Registrar's Office, 700 East University, Kresge Hall – K3521, Ann Arbor MI, 48109-1234. Official electronic transcripts should be sent to bbacrediteval@umich.edu

Important: Credits earned from coursework concurrently completed during a time that overlaps with the Fall or Winter terms after starting at the Ross School of Business will not be accepted for transfer credit. Students should not enroll concurrently with another college or university while enrolled in a regular term at UM Ross School of Business. BBA students are expected to be registered only at UM-Ann Arbor during the Fall and Winter terms.

UM-Dearborn and UM-Flint Coursework

Completed courses, regardless of grade, at UM-Dearborn and UM-Flint carry Michigan Honor Points and weigh into the UM-Ann Arbor GPA. These credits are still considered "out-of-residence credit" in alignment with the other schools on campus. As "out-of-residence credit," courses from UM-Flint and UM-Dearborn will be held to the same credit limits as any other transfer credit for BBAs.

Additional Policies for UM-Ann Arbor Coursework Taken Before and During the BBA Program

- No more than 30.0 non-graded credits may count toward the 120.0 credits needed for the degree. All courses elected on a Pass/Fail grading basis prior to admission to the BBA program must have a grade of C or higher in order to be eligible for transfer (see Section VII.B for Pass/Fail guidelines).
    - Test credits as well as transfer courses posted with a T grade do not count towards the 30 credit Pass/Fail limit.
- No credit for Physical Education coursework.
- No credit for vocational coursework.
- No credit for any courses offered through the Military Officer Education Programs except for those courses cross-listed in other academic units.
- School of Music, Theatre, & Dance ensemble courses yield degree credit, but do not calculate into the student's GPA.
- Limit of 4.0 credits granted for writing practicum coursework. For details, see: https://lsa.umich.edu/sweetland/undergraduates/courses.html
- Limit of 4.0 credits granted for English Language Institute (ELI) coursework (see http://www.lsa.umich.edu/eli).
- All School of Kinesiology courses (including UMOVE) taken prior to the Winter 24 term are recorded as "not for credit" except for certain approved courses.
    - Students who completed a School of Kinesiology course prior to the Winter 24 term will need to check with the Ross Registrar's Office to verify its eligibility for credit.
- Independent Study:
    - This course designation allows students to earn credit for an independent research or action-based learning project supervised by a business faculty member.
    - Only Juniors and Seniors may enroll in a 399 course. Rising juniors may enroll in a 399 course during the spring/summer term.
    - BBA students may elect one project course per semester, up to a maximum of three over the course of a respective program, not exceeding seven credits in total.
    - Students must adhere to independent study applications and procedures: https://rossweb.bus.umich.edu/academics/wp-content/uploads/sites/2/2024/05/independentstudydescription-6.pdf
- Experiential courses:

- A maximum 15.0 credits of experiential courses may count toward a degree. This limit includes credits earned both prior to and during the BBA program.
- Below is a list of Ross courses that are considered experiential:

Experiential Courses

DEPT & Number	Title
ACC/BA/BCOM/BE/BL/ES/FIN/ MO/MKT/STRATEGY/TO 399	Independent Study Project
ACC/FIN 335/336/337	Maize and Blue Fund
ACC/FIN 338	Maize and Blue Fund SR
BA 453	Capstone MAP
BA 455/456/457	Living Business Leadership Experience
BA/ES/STRATEGY 455	Base of the Pyramid
BA/BUSABRD 425	Global Practicum
BL 488	Business and the Public Policy Process
BL/BUSABRD 311/411	Cross-cultural Negotiation and Dispute Resolution
BL/BUSABRD 319	Intellectual Property Law
BUSABRD/FIN 330	Financial Emerging Markets
BUSABRD/STRATEGY 320	Global Immersion: Study Abroad
ES 395	Entrepreneurial Management
ES 401	Michigan Blue Venture Fund
ES 402	Zell Early Stage Fund
ES 403	Social Venture Fund
ES 414	Entrepreneurship Practicum
ES/FIN 329	Financing Research Commercialization
FIN 402	Real Estate Fund I
FIN 403	Real Estate Fund II
MKT 401	Marketing Management II
MKT 411	Advertising Management
MO 355	Magnify: The Science and Practice of Flourishing at Work and Beyond
MO 455	Foundations in POS
MO 456	Action Learning for Foundations in POS
MO 463	Creativity at Work
MO/STRATEGY 470	Strategic Management of Knowledge in Professional Service Firms
STRATEGY 492	Dynamic Capabilities Through Corporate Development
TO 465	Business Systems Consulting
TO 482	Action Learning Projects in Operations, Procurement, and Supply Chain

Prospective BBA students who are planning to take Spring or Summer term courses at other institutions prior to anticipated enrollment in the BBA program should check in advance with their home school academic advisor regarding how these credits may transfer to the University of Michigan. The Ross School of Business does not transfer any business credits from other schools.

VI. BBA DEGREE PROGRAM OPTIONS

A. BBA Curriculum Planning

Outside of the sequenced core BBA coursework, responsibility for meeting additional degree requirements and elective selection rests with students. Thorough familiarity and understanding of the regulations contained in this Bulletin are essential for sound planning.

BBA students are expected to work in collaboration with an academic advisor to plan an appropriate educational plan for their degree, and should utilize resources such as degree requirements checklists (https://rossweb.bus.umich.edu/academics/degree-status/degree-requirements/), as well as the live degree advisement report (audit) via Wolverine Access to monitor their academic progress.

B. BBA Dual Degrees

The Ross School of Business offers the option for BBA students to pursue undergraduate dual degrees (formally known as Multiple Dependent Degree Programs – MDDP) with one of several different units within the University of Michigan-Ann Arbor. Applicants interested in dual degrees must be admitted by both degree programs and majors independently.

Currently approved dual degrees programs include:

- Penny W. Stamps School of Art & Design
- College of Engineering
- College of Literature, Science, and the Arts
- School of Information
- School of Kinesiology (Sport Management program)
- School of Music, Theatre, & Dance
- School of Public Health

Students interested in pursuing dual degrees are encouraged to talk with an academic advisor. Students must be in good academic standing in order to pursue dual degrees. Students will work with academic advisors in both degree programs to create a course plan that meets requirements. As part of the dual degree application, students are required to submit a course plan. Degree planning tools are available here: https://rossweb.bus.umich.edu/academics/degree-status/degree-requirements/

Dual degree students are required to have a home school on record. The home school determines academic and registration policies. Each semester, students must be enrolled for all classes under their home school, regardless of the courses taken. Students pursuing dual degrees may select either the Ross School of Business or their partner school as their home school, and should discuss this decision with their academic advisors.

Students are responsible for scheduling meetings with academic advisors in both programs to track progress toward graduation. Students must apply for graduation from each degree program, along with completing any other required documents. For all dual degree programs, both degrees must be awarded simultaneously. If any degree requirement is incomplete for either degree, neither degree will be awarded. Completion of both degree requirements results in two different degree citations on the transcript and in two separate diplomas.

See Section 6. D for more information regarding BBA dual degree credit sharing policies.

For more information, including eligibility and requirements, see: https://rossweb.bus.umich.edu/academics/dual-degrees-minors-special-programs/bba-dual/.

Integrated Business and Engineering at Michigan (IBE)
The Integrated Business and Engineering (IBE) Program is a dual-degree program offered jointly by the Ross School of Business and the College of Engineering, enabling students to earn degrees in both business and engineering through an integrated course of study. The Ross School of Business will be the home school for all IBE students. Students complete many of their core requirements with their IBE cohort, creating a shared, interdisciplinary learning community, and they also have opportunities to participate in additional IBE events, workshops, and extracurricular activities that deepen professional development and strengthen connections across campus.

C. Minors Available to BBA Students

BBA students may pursue academic minors from other units within the University of Michigan-Ann Arbor, if approved for Ross students. A complete list of available University minors can be found here: https://rossweb.bus.umich.edu/academics/dual-degrees-minors-special-programs/bba-minors. Students with questions regarding eligibility for a particular minor should contact their academic advisor.

See Section 6. D for more information regarding BBA and minor credit sharing policies.

Declaration of the minor and certification that appropriate courses have been completed should be communicated to the Ross Registrar's Office. The department offering the minor should submit a minor declaration either by the established electronic declaration system or by email (rossregistrarsoffice@umich.edu). All minors must be declared prior to the end of the student's last term.

As students near graduation, they should have their minor advisor submit a minor release prior to the end of the student's last term. Students should work directly with their minor advisor to understand their department's timeline and requirements for requesting minor releases. The department offering the minor should submit a minor release either by the established electronic release system (if available) or by email (rossregistrarsoffice@umich.edu).

If, during the final degree audit, the Ross Registrar's Office cannot verify that the specific requirements listed on the minor release form are complete, and if the Ross Registrar's Office has not received documentation that the minor requirements are met, the student will be notified that degree requirements are not met and a degree will not be awarded. The student is provided the option of: (1) dropping the minor so the degree can be awarded, or (2) postponing graduation to a later date to finish the minor requirements.

For more information, see: https://rossweb.bus.umich.edu/academics/dual-degrees-minors-special-programs/bba-minors/.

D. Credit Sharing with Dual Degrees and Minors

Students pursuing dual degrees may share a maximum of 15.0 credits of the 62.0 credits of business courses needed to meet BBA degree requirements toward the requirements of the non-business major, per approval. IBE students may share up to 21.0 credits of the 62.0 credits of business courses toward their Engineering major, per approval. Students pursuing dual degrees should consult with their academic advisor for specific policies within their non-business major.

Students pursuing both a dual degree and an academic minor should refer to the following section regarding maximum credit amounts for minors. Students pursuing dual degrees and an academic minor should consult with their academic advisors for specific policies within their degree and minor programs.

Students may share business credits from the BBA degree (of the 62.0 credits of business courses needed to meet BBA degree requirements) with only one minor.

- Students pursuing the Entrepreneurship Minor may share a maximum of 6.0 credits of the 62.0 credits of business courses with the Entrepreneurship Minor. ES 250 is required for the minor and will count as 3 elective credits.
- Students pursuing any other minor may share a maximum of 3.0 credits of the 62.0 credits of business courses with the minor.
- Students pursuing more than one minor may not share any courses between those minors; the above rules still apply.

If a student takes a class worth more than 3.0 credits (e.g., TO 301) and would like to use that class for their minor, only 3.0 credits from that class may be applied to the minor. Students should work with both their minor advisor and Ross advisor to ensure they are completing all necessary requirements.

In cases where students are sharing credits between minors or majors on campus and their business credit minimum for the BBA, the credits from individual classes may be split to meet the maximum shared amount per Ross policy and the minimum required business credits for the degree (58/61/62).

Examples for Clarification and Application:

1. **Dual Degree Student – Shared Credit Allocation:** A student pursuing a dual degree utilizes 16.0 credits of coursework that are eligible to apply toward their BBA business credit requirements and uses those same 16 credits towards their other major requirements. Ross policy permits dual degrees to share a maximum of 15.0 credits between the major requirements (21.0 for IBE students). This means that only 15.0 credits (21.0 for IBE students) may be applied to the BBA degree requirements, which may involve splitting or using partial credits from an individual class (e.g., only using 3.0 credits of a 4.0 credit class). Accordingly, the student must complete a minimum of one (1.0) additional non-shared business credit beyond the standard BBA credit requirement (e.g., total of 59/62/63 credits, depending on the applicable curriculum track), to ensure they stay within the 15 credits shared limit.
2. **BBA Student with Approved Minor – Partial Credit Overlap:** A BBA student applies TO 301 (a 4.0-credit course) toward a declared minor. Per policy, only 3.0 credits of overlap are permissible between business coursework and a minor. Therefore, the student must either:
    a) complete one (1.0) additional business credit beyond the standard BBA total to offset the excess overlap (in this case only 3.0 credits of TO 301 would be used towards the business credit total for the BBA), or
    b) obtain written confirmation from the department administering the minor that only 3.0 credits of TO 301 will be applied to the minor program.

    In either case, the student remains responsible for ensuring that total shared credits do not exceed the permitted maximum.
3. **Splitting credits not needed to meet minimum requirements:** A student needs 1.0 business credit to meet the required business credit minimum, and has already met the maximum shared amount. They complete another 3.0 credit business class but have confirmation from the minor department that only 2.0 credits are needed for

the minor. In this case the student can use 1.0 credit towards the business credit minimum and the remaining 2.0 of excess business credits towards the minor.

E. Supplemental Studies

BBA students may pursue Supplemental Studies programs (formerly Certificate programs). Approved Supplemental Studies programs include:

Fundamentals of Public Health

The Fundamentals of Public Health Supplemental Studies (FPHSS) program is a 10-credit course sequence providing students who do not intend to complete the undergraduate degree in Public Health a formal academic structure through which they will gain an understanding of the evolution and mission of the field of public health, as well as an appreciation of its key methods and applications.
For more information: https://sph.umich.edu/undergrad/fph.html

F. Off-Campus/Travel Course Opportunities

The Ross BBA program offers students a number of opportunities to expand their learning experience to environments outside of campus. Both of the opportunities below require a special application.

Carson Scholars

BBA or Business Minor Seniors, Juniors, and Sophomores receive business elective credits for BL 488: Business and the Public Policy Process. Students admitted to the course are designated as "Carson Scholars." The Carson Scholars will have 7 on-campus class sessions during the Winter B semester before heading to Washington D.C. in early May. While in Washington D.C., students will participate in an intensive, one-week course designed to provide them with the frameworks, concepts, and tools needed to incorporate the public policy dimension into managerial decision-making and strategic planning. Class sessions will be held at The Washington Campus and other unique locations around D.C.

For more information:
https://rossweb.bus.umich.edu/academics/bba-2/

InterMission

MO 330: InterMission is a self-leadership course for students adrift in a sea of expectations who are exceptional at fulfilling goals set by others but find themselves too busy to reflect on whether they are the right thing to do. In our lifetime, we will spend about 80,000 hours working. To achieve this goal, InterMission explores personalized pursuits of purpose, perspectives on leadership styles and giving voice to your values in service of a meaningful career. The skills you cultivate will then be applied to when, how and with whom you want to make an impact. The course includes a one-week wilderness expedition in Utah's Canyonlands with the National Outdoor Leadership School (NOLS).

Global Opportunities

The BBA Curriculum, through Global Initiatives, offers undergraduates a number of ways to incorporate an international experience into their education. Students are encouraged to immerse themselves in an unfamiliar culture for both personal and professional benefit, providing a deeper knowledge of business on a global scale. UM undergraduates of all colleges and majors are invited to apply for Global Initiatives offerings.

Short-Term Offerings

Ross Global Initiatives offers various short-term international programs to undergraduate students. These programs range from one to three weeks in length during Spring break and May. Depending on the type of global experience, programs may include real-world projects with international companies, company visits, and lectures at international universities. Students are typically able to obtain between 1.5-3.0 credits by participating in one of the academic credit courses. Previous offerings have included programs in Finland, Hong Kong, Austria, and Czech Republic. Most coursework is targeted toward students with Sophomore, Junior, or Senior standing (First Years and Seniors may apply on a case-by-case basis; please seek out a Global Education Advisor). Please note that programs may change both in content and in destination on an annual basis.

Undergraduate Global Semester Exchange

The Ross Undergraduate Global Semester Exchange Program provides students with the opportunity to study business coursework abroad during the Winter term of Junior year. Students apply, are selected through Global Initiatives, and are then nominated to the partner school where they take courses alongside local students and/or other international exchange students. Students enroll into a full course load at one of the partner schools and receive general business elective credit for business classes taken. This is the only opportunity for students to earn business elective credits outside of UM-Ann Arbor. Students also have the opportunity to earn non-business credits at some partner institutions. All Ross credits will be granted through BUSABRD. Students will receive special permission to register for BUSABRD by the Ross Registrar's Office in the Fall prior to the semester the student is expected to study abroad. It is the student's responsibility to enroll into BUSABRD by the permission deadline. Online coursework is not permitted during semester exchange.

Ross Undergraduate Global Semester Exchange students must also enroll into the mandatory course *BA 319: Developing Global Competency.* This course is required for all outgoing Ross Undergraduate Global Semester Exchange students. The Ross Registrar's Office will give students permission, and it is the student's responsibility to enroll into all required credits of this course. Students will need to reserve space in their schedule to accommodate the credits for this course – 1.0 credit during Fall term (BA 319) and 0.5 credits during Fall term after their semester exchange (BA 320). Students are allowed to take a maximum of 18.0 U.S. semester credits while on semester exchange, but no fewer than 12.0 U.S. semester credits. Requests to take more than 18.0 credits must be reviewed by a Ross academic advisor. Students must meet a minimum of a 3.000 cumulative GPA and 3.000 most recent term GPA to pursue higher course loads. Students should also be aware that enrolling in more than 18.0 credits will result in additional tuition fees and may not be possible at all partner schools.

Global Initiatives Advising

Students are welcome to schedule an advising appointment through the Global Initiatives iMpact advising portal. In addition, Global Initiatives offers designated virtual drop-in advising hours for undergraduate students throughout the year. Global Initiatives strongly encourages students to reach out to a Ross Global Education Advisor with any questions or concerns about programs.

BCBS Global Solutions (GeoBlue) Insurance

All UM students are required to have health insurance through BCBS Global Solutions when participating in Ross Global Initiatives programs. Global Initiatives obtains the insurance for students who participate in Ross global programs. The

mandatory fee will be charged to the student account. It is the student's responsibility to download the app and create an account to access their plan.

Additional Information
Students may explore UM and non-UM study abroad options for Spring or Summer term of any year if that is a better fit due to the set sequence of BBA core courses. Students may also receive general (non-business) elective course credit for non-Ross, UM-sponsored study abroad programs. All coursework should be reviewed for approval prior to departure.

For Ross students, the Ross Semester Exchange program or another UM program is the standard semester abroad format. Courses taken through an approved UM-Ann Arbor program will not count against the 9.0 credits of transfer coursework BBA students are allowed. Business courses completed on a non-Ross UM study abroad program do not count toward the 120.0 credit requirement, the 54.0 non-business credit requirement, or the 62.0 business credit requirement. However, the courses will show on the UM transcript and, if taken for a grade, will be calculated into the cumulative and term GPAs. Courses taken outside UM-Ann Arbor are subject to all transfer credit rules and policies (see Section V. G for specific information).

Standards of Personal and Academic Conduct
Students on Global Initiatives programs are expected at all times to be as responsible and considerate as they would on their own campus or in their home communities. All students are subject to UM regulations, UM codes of conduct, the Ross Community Values Code and processes, host institution program guidelines (if applicable), program partner guidelines (if applicable), as well as the laws of the host country.

Withdrawal/Dismissal Policy
The withdrawal/dismissal policy is outlined in our M-Compass program pages.

For more information: https://mcompass.umich.edu/_portal/ross-programs

G. Elective Options

The Ross School of Business does not officially designate or certify majors, concentrations, or areas of emphasis on undergraduate student transcripts. Students are encouraged to select elective courses that will help develop a broad understanding of business and integrate their liberal arts and professional education. Students can review the Ross elective course offerings at: http://www.bus.umich.edu/Courses/default.aspx.

Students should plan to register for most business electives during their Junior and Senior years; some specific elective courses may be open for students in the Winter term of Sophomore year. In regards to Ross electives, "student standing" is defined by the student's year in the BBA program, not by the student's earned credit total. Permissions may not override general enrollment requirements (student standing, GPA, etc.).

For information regarding exceptions, students are encouraged to speak with the Ross Registrar's Office and/or their academic advisor.

Non-Business Courses
While BBA degree candidates may elect almost any course in the University, note the following constraints:

- Undergraduates need special permission for graduate coursework.

- Upper division students (Junior/Senior) may not receive credit for specified lower-level undergraduate courses restricted to First Year and Sophomore standing.
- Business courses cross-listed with other schools will count only as business credit.
- No BBA degree credit is granted for courses that may not be transferred (see Section V. G. for more information regarding credits accepted toward the BBA degree).

Independent Study Projects

This course designation allows students to earn credit for an independent research or action-based learning project supervised by a business faculty member. Only Juniors and Seniors may enroll in a 399 course. BBA students may elect one project course per semester, up to a maximum of three over the course of the respective program, not exceeding seven credits in total.

Students must adhere to independent study applications and procedures:
https://rossweb.bus.umich.edu/academics/wp-content/uploads/sites/2/2024/05/independentstudydescription-6.pdf

BBAs in Graduate-Level Business Courses

If the following conditions are met, a BBA student may take one graduate-level (500 level or higher) business elective class:

- BBA students must be in their Senior year of the BBA program and have earned at least 90.0 credits toward their program before the graduate-level class.
- GPA for all work attempted at Ross must be at least 3.300.
- The graduate-level class cannot be a core course from any Ross graduate program.
- The class cannot be one for which a close approximation exists at the BBA level.
- Student should discuss this with their academic advisor and submit a course permission request form to the Ross Registrar's Office. Instructors may only admit BBA students into graduate-level courses if space is available after graduate students have had ample time to register. A student must meet any criteria determined by the department offering the course in addition to the criteria above. Instructors cannot override the criteria above and the final decision to allow a student to take the course rests with the Academic Standards Committee.

If all these conditions are met, the Ross Registrar's Office will process the permission to admit the BBA student into the graduate-level class. BBA students who wish to take more than one graduate-level class must discuss their plans with their academic advisor and will need approval from the Academic Standards Committee.

Note: Beginning Spring 2026, all graduate-level classes will be graded on the standard letter grading scale. For undergraduate students who took graduate-level classes before Spring 2026, the non-letter grade will be translated to a letter grade on the student's transcript according to a translation table based on the home school of the student. Contact the Ross Registrar's Office with questions about how these grades might convert.

H. Sales and Business Development Certificate

The Stephen M. Ross School of Business is offering a concerted set of courses that will advance the sales profession through academic leadership. The integration of these courses has three aims: (1) to create greater awareness of the sales function and sales careers; (2) to give undergraduate students an avenue to undertake formal studies in sales (both business-to-business as well as business-to-consumer sales); (3) to promote career services and recruiting opportunities that enable students to secure sales-related employment. Ross BBA students as well as students enrolled in other schools and colleges at UM may participate. Students completing all requirements receive a hard copy certificate indicating their completion of the course track.

Selling is the function responsible for creating revenue for every business throughout the world. The sales profession allows you to be measured as an individual contributor in your area of responsibility. Sales professionals are empowered to make decisions that maximize productivity and top performers have the potential for exceedingly high compensation.

To complete the course track and earn the certificate of completion, students must complete the 12 credits from the set of courses listed below as well as the negotiation requirement:

Required Core Courses:

- MKT 310 Fundamental of Sales Management (3)
- MKT 312 Retail Marketing Management (3)
- 'Successful Negotiation: Essential Strategies and Skills' course via Coursera

And 6 credits of MKT electives:

- MKT 302 Marketing Management (3)
- MKT 313 Consumer Behavior (3)
- MKT 314 Business to Business and Industrial Marketing (3)
- MKT 315 International Marketing (3)

Students are strongly encouraged to also participate in various extracurricular and experiential activities; examples include a sales internship, an active membership in the Michigan Sales Club, and interaction with sales management professionals. In addition, the Ross Career Development Office will identify and recruit companies hiring for sales positions for students who participate.

Interested students should email salesandbusinessdev@umich.edu to be added to an email group that will be used to distribute more information on application procedures for acceptance into the sales track, courses, employment opportunities, information sessions, and guest speakers.

I. Erb Institute Undergraduate Fellows Program

The Erb Institute Undergraduate Fellows program aims to provide business and sustainability education to undergraduate students at the University of Michigan. This program enhances students' current studies by equipping them with skills and experiences to help drive social, environmental, and economic change.
The Erb Fellows program is open to rising juniors who are majoring or minoring in either the Ross or PitE (Program in the Environment) undergraduate programs. Students apply in the winter semester of their sophomore year. They are encouraged to complete ENVIRON 207 or 208 prior to applying, as each course provides a foundational understanding of the business sustainability intersection; however, this is not a formal requirement.

To successfully complete the Erb Fellows program, each Fellow student must:

- Actively participate in the program during both junior and senior years.
- Complete at least 12 credits worth of coursework focused on business and sustainability during their time in the program. Courses can be chosen from the pre-approved curricular guide, which includes a wide range of topics and academic units. To offer flexibility, students can also submit course substitution requests when they have taken a course that is not on the curricular guide and aligns with the business sustainability intersection.

- Attend a minimum of two co-curricular workshops and one community event each academic semester. Co-curricular workshops are hosted by the Erb Institute and are used to showcase a wide and rich variety of professionals working in the business sustainability intersection. Community events are led by the Erb Undergraduate Fellows Council and provide a meaningful way to connect with your fellow Fellows.

While in the program, Erb Fellows have access to a range of opportunities and experiences in addition to the learning outcomes gained through completing the necessary requirements:

- Junior-level students can receive financial support for internship experiences that don't pay the market rate.
- Senior-level students can receive financial support for professional development opportunities.
- Erb Fellows have access to the incredible Erb Institute alumni community, which is filled with 800+ passionate folks working in every industry at the intersection of business and sustainability.
- Volunteer opportunities are available as they are scheduled by the Erb staff and the Fellows Council.
- Leadership opportunities are available on the Erb Undergraduate Fellows Council.
- Community events bring the Erb community together to help fuel connections and passions for driving sustainable change.

For questions, please email: erbfellows@umich.edu
For more information, please visit their website: https://erb.umich.edu/education/undergraduate-program

VII. BBA REGISTRATION RULES & POLICIES

A. Student Records

Ross students have a student records file which is stored electronically with secured access. This file contains admissions material, test scores, unofficial copies of academic records, memoranda, correspondence, and notes which academic advisors have made about their conversations with a student. Information of a sensitive nature may be removed from the academic advising file at the discretion of the Registrar or at the request of the student and placed into a confidential file. Confidential files may also be created for those students charged with some form of academic misconduct and for other serious violations.

Students have the right to examine most materials in their own academic files. Students who wish to review their files may do so by scheduling an appointment with the Registrar.

Access to individual student files is restricted to official college academic advisors and staff whose job responsibilities include managing student records. Third parties (including family members, faculty, recruiters, and graduate school admission committees) do not have access to student advising files except as allowable by the Family Educational Rights and Privacy Act (FERPA) and UM student record privacy policy.

The Ross School of Business deletes all student's files seven years after they have graduated from their program, including all confidential materials, unless the student has a violation sanction explicitly stating that the file is to be kept indefinitely. If a student does not graduate, the files are destroyed seven years after the last term of enrollment.

For more information: https://ro.umich.edu/records-registration/student-rights-records

B. Registering for Classes

Undergraduate business students register for courses using a couple different methods, depending on their year in the program. In general, sequenced core courses are assigned for BBAs by the Ross Registrar's Office in conjunction with

section assignments and may not be dropped from a student's schedule. It is always the student's responsibility to review their actual schedule in Wolverine Access and confirm that classes registered are correct. The student is expected and required to make any adjustments to their schedule within the stated timelines and guidelines.

Students are provided registration information before the registration period begins each term: https://rossweb.bus.umich.edu/academics/registration/registration-information/.

Students must check the registration dates and deadlines for each specific term: https://rossweb.bus.umich.edu/academics/registration-dates/

Credit Loads & Enrollment Requirements

a) **Full-Time Enrollment Requirement**

First Year BBA students and Preferred Admission students should plan to complete the BBA program in eight consecutive Fall/Winter semesters. Students admitted to the BBA program as Sophomores should plan to complete the BBA program within six consecutive Fall/Winter semesters. Students pursuing dual degrees should expect to spend additional semesters in order to meet all requirements for both degree programs.

We expect BBA students to enroll on a full-time basis in most terms. Students who enroll on a part-time basis (fewer than 12.0 credits) are responsible for understanding how full-time or part-time student status could affect areas such as financial aid, scholarships, athletic eligibility, health insurance coverage and, for international students, visa coverage. Students wishing to take fewer than 12.0 credits should complete a degree progress review with their academic advisor.

b) **Credit Limit Increases**

Requests to take more than 18.0 credits must be reviewed by a Ross academic advisor. BBA students are not eligible for increases above 18.0 credits in their first full term at UM (this includes First Year students and Transfer students in their first term); all grades must be posted and reviewed prior to approval for increases in the second full term in the BBA program. Students must be in good standing and must meet a minimum of a 3.000 cumulative GPA and 3.000 most recent term GPA to pursue higher course loads. All grades must be posted and reviewed prior to approval for increases in the second full term at UM. Requests to take 20.0 or more credits are rarely approved and require a petition to the Ross Academic Standards Committee.

c) **Concurrent Enrollment**

Credits earned from coursework concurrently completed during a time that overlaps with the Fall or Winter terms after starting at the Ross School of Business will not be accepted for transfer credit. Students should not enroll concurrently with another college or university while enrolled in a Fall or Winter term at UM Ross School of Business. BBA students are expected to be registered only at UM-Ann Arbor during the Fall and Winter terms.

d) **Spring/Summer Semester Enrollment**

During the Spring/Summer semester, students may enroll in a maximum of eighteen (18) credits for the combined term, with no more than nine (9) credits permitted in each of the Spring and Summer sessions, respectively. Enrollment in six (6) to nine (9) credits in either the Spring or Summer session is considered full-time status for that session.

Modifying Class Selections

a) BBA Fixed Core Courses

BBA Fixed Core Courses have a required sequence. Failure to complete required courses within the designated sequence will result in a delay in the student's academic program progression, which may extend the overall duration of the program by up to one (1) year. Students are encouraged to speak with their Ross academic advisor should they need to drop/change a core course.

Students who need to change their assigned fixed core course sections will need to complete and submit a Core Course Swap Request (available on the Ross iMpact website at applicable times during registration). If a student in their first term in the BBA program (First Year students or sophomore transfer students) swaps/changes their cohort core section, that new section will be their cohort (section) going forward. Swaps after that first term will not change their assigned section for subsequent terms. Section swaps are for that semester only and students will revert to their previously assigned sections for future terms.

b) Floating Core and Elective Classes

Students may use Wolverine Access to add or drop floating core and elective classes prior to the start of the term and during the drop/add period. The student's revised course schedule, however, must meet the enrollment regulations of the program (see Section VII.B regarding full-time status requirement). Students who fail to complete a floating core course by the end of Fall term of their Senior year will not meet the prerequisites to take their Senior Capstone course, effectively delaying their graduation date.

c) Permissions

A permission, or override, allows students to enroll in a class if there are certain restrictions active in the system that block them from enrolling. A student would need to obtain a permission in the following instances:

- A class is closed:
  - Class is set up as permission of the instructor only.
  - Class is full – with a waitlist, students may receive permission as enrolled students drop and seats become available.
- A class is open, but the student does not meet the requirements for enrolling in the course:
  - Student does not meet the listed prerequisites.
  - Available seats are reserved for a specific student type (e.g., Senior BBAs, Business Minor students, etc.).

Permissions may not be issued in cases where:

- Enrollment in the course may exceed fire code limitations.
- Student is ineligible based on program progress or level.
- Faculty cannot override student standing (Senior, Junior, etc.). If a course requires a student to have Senior standing, it cannot be taken by students with Junior standing or below, regardless of instructor consent.

For more information:
https://rossweb.bus.umich.edu/academics/permissions/

See Section VI. F "Elective Options" for information on student standing requirements.
See Section VI. F "BBAs in Graduate-level Business Courses" for information on GPA requirements.

d) Drop/Add Deadlines

Each term has five different time periods during which different rules for drop/add apply. The dates at which these periods begin and end are firm and are listed in the Student Registration Deadlines Calendar each term. It is the student's responsibility to know these dates and rules. Ross fixed core courses may not be dropped without approval from the Academic Standards Committee. Additional information regarding adding and dropping courses can be found here: https://rossweb.bus.umich.edu/academics/registration/registration-information/

PERIOD I – Open Drop/Add
Weeks 1 to 3 of full terms (weeks 1 to 2 of half terms)

Students may drop and add courses at any time in Wolverine Access.

'W' notations are not posted for courses dropped during this period. If students are adding a course after classes start, it is important to check with the instructor to find out what has been missed and how or if it is possible to make it up.

The student's revised course schedule must meet the enrollment regulations of their program (see section VII.B) by the drop/add deadline.

PERIOD II – Late Add
Weeks 4 to 9 of full terms (weeks 3 to 5 of half terms)

During the late add period, students need approval from the instructor(s) and the Ross Registrar's Office to modify their class schedule.

Considerations for Late Adds

- Late adds must have full support of the instructor, regardless of seat capacity in the class.
- Students must meet all prerequisites for the desired class.
- Adding credits may affect tuition. For more information: http://www.ro.umich.edu/tuition/.
- Students must have room in their schedule to add the desired class. BBA students are capped at 18.0 credits in a full term. Late adds may not exceed this limit.

PERIOD III – Late Drop
Weeks 4 to 9 of full terms (week 3 to 5 of half terms)

The deadline to submit a late drop request is 11:59 PM EST/EDT on the late drop deadline, but students are encouraged to submit much earlier in case assistance is needed. 'W' notations are posted for courses dropped during this period, regardless of the reason for the drop.

Some departments have policies preventing their instructors from approving a course drop after certain dates. Students should familiarize themselves with the drop dates for all of their courses at the start of each term.

Considerations for Late Drops

- Floating core (with the exception of Fall term of Senior year) and elective courses may be dropped only up to the posted late drop deadline for that term, with instructor approval.
- Failure to complete the drop process by the posted late drop deadline for that term means the class will remain on the student's record and a grade will be assigned.

- If the course to be dropped is the only class registered in the term, students will need to follow procedures for a Term Withdrawal. See: https://rossweb.bus.umich.edu/academics/registration/registration-information/
- When a course is dropped after the deadline, a 'W' notation appears on the student's transcript indicating that the student elected the course and later dropped it, even if the student never attended the class. This 'W' has no effect on GPA.
- Tuition charges are not reduced by a late drop if the student has other courses remaining on his/her schedule. For tuition policies and applicable deadlines, see: http://www.ro.umich.edu/tuition/.
- Dropping a course may affect current financial aid and/or future financial aid eligibility. For more information: https://finaid.umich.edu/current-undergraduates/
- International students who wish to drop below full-time status should contact the International Center. Full-time for visa purposes is 12.0 credits for undergraduate students. For more information: https://www.internationalcenter.umich.edu/students
- Student-athletes who wish to drop classes should contact their student-athlete academic success program advisor to ensure this will not impact their athletic eligibility.

Petitions for late drops not covered by the above guidelines will be reviewed by the Ross Academic Standards Committee only in extenuating circumstances beyond the student's control.

PERIOD IV – Add/Drop Only by Exception

After the 9th week of full terms (5th week of half terms) through the last day of class.

During this period, students may only add or drop courses by petitioning and receiving approval from the Ross Academic Standards Committee. These petitions will be reviewed by the Ross Academic Standards Committee only in extenuating circumstances; approvals for these petitions are rare.

PERIOD V – Retroactive Drop/Add

After the late drop/add deadline, an approval for a retroactive drop/add is extremely rare. To be considered, a student must submit a petition to the Academic Standards Committee and present documentation of extraordinary circumstances and evidence of not being able to request the drop or add before the deadline. A student is not eligible for a retroactive drop if they took the final exam or otherwise completed the course.

e) Course Adjustments

The deadline to make any course adjustments, such as changing a course to optional Pass/Fail or adjusting a course's credits (if allowed), must be completed by the add/drop deadline for that course. Students are responsible for knowing the rules and policies for their program and electing coursework according to those rules by the deadline.

f) Withdrawal Forgiveness during First Term

BBA First Year students in their first term will have any 'W' notations removed from their official transcript after the term is completed, although the 'W' notation will remain on a student's unofficial transcript.

g) Term Withdrawal

Term Withdrawal means the elimination of all courses for a given term either before the term starts or after the term has begun. Students who need to withdraw from all their courses prior to the start of the term will need to contact the University Registrar's Office and request a Term Withdrawal for that specific term. Once the term has begun, any student who needs to withdraw from all courses will need to contact the Ross Registrar's Office to request a Term

Withdrawal. Students who register and subsequently withdraw after the term begins will be responsible for the registration/disenrollment fee, regardless of their class attendance. For tuition policies and applicable deadlines, see: http://www.ro.umich.edu/tuition/ and Section VII.B.

h) Auditing (Visiting) Courses

Students are expected to elect courses for credit. Occasionally, however, a student may wish to attend a course but not elect it for credit. This arrangement can take the form of an official audit (sometimes called Visitor status).

To audit a course, the following conditions must be met:

- Course may not be a core course.
- Student must obtain permission from the instructor to audit a course
- Space must be available in the class. If a class has a limited enrollment, students who take the class for credit will receive priority.
- Student must register for the course in Wolverine Access and then submit a request via email with proof of instructor consent to the Ross Registrar's Office to have their enrollment changed to an audit status before the add/drop deadline.

Audited courses will count toward the student's credit capacity for the term, but will NOT count toward the degree. Students are required to register for the course and pay all required tuition and fees. An official audit obligates a student to attend classes regularly and complete course requirements (e.g., papers, assignments, tests, and the final examination). When the student has satisfactorily completed a course for an official visit, the course will be listed on the permanent academic record with the notation 'VI' in place of a grade. If the student does not complete the course to the satisfaction of the instructor, the course will be entered on the record with the notation of E or ED (unofficial drop) and calculated as a failing grade.

Changes from audit to credit and credit to audit are not permitted after Wolverine Access registration has closed for the class (by the regular drop/add deadline for the audited course). Because this choice of Audit/For Credit becomes final after these deadlines, students are advised to plan carefully before requesting these changes.

Class Attendance

At the discretion of the instructor, students may be dropped from a class if they do not attend the first class meeting for a once-a-week class, or the first two class meetings for a twice-a-week class. In addition, based on the pedagogical needs of any particular class, an instructor may set specific attendance guidelines. If a student is considering missing classes, or wishes to add a class after it has started meeting, it is the student's responsibility to contact the instructor in advance to confirm that it is permissible to add the class late, and to agree on a plan for catching up on missed material. Students are responsible for reviewing the Canvas site, class syllabus, and emails sent from the instructor for additional attendance guidelines regarding each class.

A student who has been absent from studies for more than one week because of illness or other emergency should consult with their academic advisor to determine the advisability of reducing course loads.

The University of Michigan's Office of the Provost provides guidance to students regarding conflicts between academic and religious calendars. For more information: http://www.provost.umich.edu/calendar/religious_holiday_guidance.html.

Non-Graded Courses (P/F, CR/NC, S/U)

BBA students may not elect business classes Pass/Fail unless the classes are set up as *mandatory Pass/Fail* courses. This rule applies to all BBA students and Ross classes, regardless of earned credits or year in program. Students may not take any courses listed as specific degree requirements (including Economics 101 or 102) at the University of Michigan on a Pass/Fail basis. Students are responsible for validating their correct grading basis in Wolverine Access during registration for the course.

Prior to electing any non-business coursework as optional Pass/Fail, Ross School of Business students are encouraged to consider this decision carefully and discuss this decision with a Ross academic advisor. Whether a student may elect a course as optional Pass/Fail and the deadlines for when that election may take place are determined by the home school of the student. Students should review the information below *carefully*, and check with a Ross academic advisor or the Ross Registrar's Office in advance if there are any questions.

BBA Student Guidelines:

- BBA students are allowed to take **non-business classes** (e.g., LSA, Engineering, etc.) on a non-graded basis (P/F, CR/NC, S/U).
- Non-graded courses may be counted toward a distribution requirement. The final course in a sequence used to satisfy the Foreign Language Requirement may not be elected on an optional Pass/Fail basis and must be completed for a grade.
- Courses included toward a minor must be taken for a grade; courses elected on an optional Pass/Fail basis will not be counted toward minor requirements.
- BBA students may only modify the grading pattern for non-Ross courses during registration on Wolverine Access. A change in grading pattern for a non-Ross course (from graded to optional Pass/Fail, or from optional Pass/Fail to graded) is not permitted after registration has closed on Wolverine Access for that specific course (also referred to as the drop/add deadline for that course). During the late registration period (after add/drop deadline but before late drop deadline), students who want to change the grading basis for a non-business course must submit a Request for Late Edit. A Request for Late Edit cannot be submitted after the late drop deadline for the course.
- Students may count a maximum of 30.0 non-graded credits toward the 120.0 credits required for a degree.
    - Non-graded credits are earned in courses for which no letter grade (A+ through E) is recorded on the transcript.
    - Only those non-graded credits actually earned are counted as part of the total number of non-graded credits applicable toward a degree.
    - Test credits as well as transfer courses for which students earned grades at another institution do not count against the 30.0-credit limit.
- Instructor approval is not required for a choice in the elected grading pattern nor should the instructor be informed of such a choice. Instructors report letter grades (A through E) for all students in their courses, except in mandatory Pass/Fail, CR/NC, S/U courses. In the case of a student who has chosen to elect a non-Ross graded course on an optional Pass/Fail basis, the Office of the Registrar converts the letter grades according to the following policies:
    - Grades of A+ through C- are posted on a transcript as P (Pass); credit toward a degree is earned
    - Grades of D+ through E are posted on a transcript as F (Fail); no degree credit is earned

- Non-graded courses earn credit toward a degree but not honor points. Therefore, Pass/Fail (or Credit/No Credit, etc.) grades do not enter into the computation of the term or cumulative grade point averages.

Additional Information:

- Students planning to apply to law schools should be aware that the Law School Data Assembly Service counts F grades from Pass/Fail classes as failing grades in computing a student's grade-point average.
- All graduate schools may require that Pass/Fail grades be revealed as part of their review process.
- A student may pay a special fee set by the University Registrar's Office and request a specially prepared appendix to the transcript on which the original grades submitted for all courses elected as optional Pass/Fail are listed.

Retaking Courses

Through Winter 2026: A student may repeat a course in which a passing grade was received if the desire is to strengthen knowledge or improve the grade, but only if classroom seats are available after students wishing to attempt the course for the first time have registered. Both the old and new grades are used to compute the student's grade point average, but the credits for a passing grade are counted only once toward degree requirements. A student repeating a course will receive Michigan Semester Hours (MSH) and Michigan Honor Points (MHP), but will not earn Credits Toward Program (CTP). Both the initial and the second course registration will be displayed on the student's transcript.

A student will be required to repeat a core course in which a failing grade was received. Both the original failing grade and the grade received when the course is retaken are used to determine the student's academic standing and honors. If a passing grade is received on the second attempt, that course election will earn credits toward the degree (CTP - Credits Toward Program).

Beginning Spring 2026: A student will be required to repeat a core course and first year requirement, in which a failing grade (E, F, or U), or a grade below the required minimum (e.g. C-) was received. Both the original grade and the grade received when the course is retaken are used to determine the student's academic standing and honors. If a passing grade is received on the second attempt after a fail grade, that course election will earn credits toward the degree (CTP - Credits Toward Program).

BBA students may choose to repeat courses where a passing grade, or a grade above the minimum requirement is earned. Classroom seats must be available after students wishing to attempt the course for the first time have registered, and for fixed core classes, students must receive permission from the instructor to enroll. Repeated courses will follow the below policies:

- Grade of C- through D- on the first attempt: Both the old and new grades are used to compute the student's grade point average, but the credits for a passing grade are counted only once toward degree requirements. A student repeating a course will receive Michigan Semester Hours (MSH) and Michigan Honor Points (MHP), but will not earn Credits Toward Program (CTP). Both the initial and the second course registration will be displayed on the student's transcript with the second registration displaying a REP notation.
- Grade of A+ through C, P, CR or S: The second attempt will not compute into the student's grade point average, nor will the credits count towards degree requirements. Both the initial and the second course registration will be displayed on the student's transcript with the second registration displaying a NFC (Not for Credit) notation.

Active Degree Candidacy and Readmission

Students must attend and complete courses during the term they are first admitted to the BBA program. If a student is admitted, but withdraws from the BBA program in their first term without completing a course, the student will be required to reapply to the BBA program, should they wish to return.

In addition to this guideline requiring completion of coursework in the initial admit term, University policy requires students to complete at least one course within any consecutive twelve-month period to maintain active degree candidacy. If no academic work has been completed within a twelve-month period, the student becomes ineligible to continue. To continue or finish the BBA program, the student must apply for readmission to the program. Readmitted students must comply with the degree requirements in effect at the time of their readmission. Admission to the school is highly competitive, and applications for readmission are decided based on the standard for the term in which the former student wishes to enroll.

Time Limit for Completing Degree Requirements

Students must complete the requirements for the BBA degree within 10 years of their initial enrollment. Students who desire more time must submit a petition to the Academic Standards Committee, including the reasons for the request and specific plans for the completion of the degree program.

Transferring to Another U-M School or College

Students wishing to leave Ross for another school or college within the university should make an appointment to talk with their academic advisor to discuss their decision and the process for leaving. The decision to transfer, once completed, is final. Students who leave the BBA program and wish to enter any Ross program, including the BBA and Business Minor, will have to apply through the standard process for that program.

Academic Standards Committee (ASC) and Petitions/Exceptions

All petitions and exceptions regarding any Ross rule or policy must be submitted to the Academic Standards Committee (ASC) for review and approval. Petitions will be considered from current students and alumni within one month of graduation. Petitions should be thoughtful and well-documented; additional information or documentation may be requested as needed. The Ross Academic Standards Committee is charged with evaluating exceptions to policies, rules, and standards fairly; and the committee balances the concerns of individual students with the impact on and implications for other students. The Academic Standards Committee is made up of Directors from the Ross Registrar's Office, the Office of Undergraduate Programs, and Undergraduate Academic Advising. The committee reviews petitions related to academic policies and the committee's decisions are reviewable by the Associate Dean for Undergraduate Programs. Students should always discuss their concern or request with their academic advisor prior to submitting a petition to the committee.

VIII. BBA GRADING POLICIES, ACADEMIC STANDING, GRADUATION & ACADEMIC HONORS

A. Grading System

BBA students will adhere to the following GPA scale.

Grades are recorded by letter, but grade points are used to compute averages. Letter grades and the corresponding number of grade points for each hour of semester credit are as follows:

A+	4.000	C	2.000
A	4.000	C-	1.700
A-	3.700	D+	1.300
B+	3.300	D	1.000
B	3.000	D-	0.700
B-	2.700	E	0.000
C+	2.300	P, F, NR, X, Y, ##, NRC	Does not impact GPA

- A notation of P, F, CR, NC, S, U, Y, I, ##, NRC or a missing grade does not affect a student's business, term or cumulative grade point average.
- No credit toward satisfaction of degree requirements is granted for courses in which grades of E, ED, F, Y, X, NR, and NRC are received. Courses elected under the Pass/Fail, credit/no-credit and satisfactory/unsatisfactory policies are not considered in computing grade point averages.

B. Course Grading Guidelines

The Dean's Office and faculty have set the following guidelines for grades issued in undergraduate business classes.

Current BBA students earn credit toward degree requirements with any grade of D- or higher while in the Ross School of Business (with the exception of First Year Requirement courses), although lower grades may cause the GPA to fall below satisfactory levels (see Section VIII.E). This includes business and non-business courses, as long as the courses are not restricted from credit by other policies. A grade of E carries no credit; the course must be repeated if it is a required course.

Effective Fall 2026, the following guidelines will be adopted for undergraduate courses:

Core: Average GPA - 3.40
Elective: Average GPA - 3.55

These guidelines are a community norm at Ross, not a forced curve or mandated distribution. They embody the faculty's consensus about fairness, level of difficulty, and consistency in the classroom experience across course sections and levels at Ross.

C. Special Grades

I = Incomplete

- An Incomplete should be assigned when a particular student has already completed the majority (typically 70% or more) of the course, but is not able to complete the remaining coursework by the deadline set for the entire class. The quality of the completed work must be of at least C- quality or better. This includes instances when a faculty member may approve delaying a final project or paper, or when an instructor may allow a later final exam. This also includes instances where the student provides documentation (medical or other) of the reason for the incomplete. The 'I' denotes a justified agreement between instructor and student to complete the course outside of the scheduled calendar window.
- A notation of 'I' has no impact on a student's GPA. Notations of 'I' must be resolved and corrected within the first six weeks of the next full term of enrollment (Fall, Winter or Spring/Summer). If the grades are not corrected by the end of the sixth week of the next full term of enrollment, they are automatically lapsed to failures (ILE for graded courses and ILF for pass/fail courses). These failing grades will stand unless the instructor allows the student to complete all requirements at a later time.
- Once the work is complete and evaluated, the 'I' will be replaced on the student's record with the final grade. Once an 'I' has lapsed to failure or a final grade is submitted, then the corresponding grade (ILF, B, etc.) will be counted in a student's GPA.

NR = No Grade Reported

- A notation of NR has no impact on a student's GPA.
- NR should be assigned when one of the following scenarios occurs:
  - Student never attended class
  - Pending Community Values Committee (CVC) investigation
- If not replaced by a passing grade, the NR will also lapse to ED (fail) by the end of the sixth week of the next full term of enrollment.

Y = Extended Course

- Y should be for a course approved to extend beyond one term. This code is rarely applicable. For more information: email rossregistrarsoffice@umich.edu.
- A notation of Y will lapse to ED one year after the end of the term, at which point it will be computed into academic standing as a failing grade.

D. Grade Disputes

Students should review the Ross procedures for grade disputes (this step-by-step process and related information is maintained on iMpact, see link below) with an instructor and proceed to the first step: discussing the issue with the instructor.

Disputes related to a final course grade must be initiated by the student, in writing, within fifteen (15) business days of the grade being posted on Wolverine Access.

For more information: https://rossweb.bus.umich.edu/academics/studentresources/forms/

E. Academic Progress and Good Academic Standing

All BBA students are reviewed at the end of each full term (Fall, Winter, Spring/Summer) for evaluation to ensure they are making academic progress and meeting the Ross thresholds for Good Academic Standing. Reviews are conducted by the Ross Registrar's Office and the Ross Undergraduate Academic Standards Committee. BBA students who are not meeting the requirements for Good Academic Standing will be placed on academic progress notice and a notation will be placed on their unofficial transcript for any of the reasons below:

Not meeting First Year requirements:

- Earning a D+ grade or lower in any of the following:
  - Economics 101
  - First Year Writing
  - Calculus (Math 115 or higher calculus course)
- Not completing the following First Year required courses by the end of their designated semesters with the minimum required passing grade:
  - Economics 101 by the end of Winter term in the first year
  - First Year Writing by the end of Winter term in the first year
  - Calculus (Math 115, 120, or higher calculus course) by the end of Winter term in the first year*
    - *BBAs admitted in Fall 2024 - Calculus must be completed prior to the start of Fall term Sophomore year.
  - BA 100 by the end of the Fall term in the first year
  - ACC 300 by end of the Winter term in the first year
  - BCOM 250 by end of the Winter term in the first year
- Not meeting GPA minimum requirements:
  - Earning below the required minimum 2.500 GPA in all UM classes in any one term, or cumulative
  - Earning below the required minimum 2.500 GPA in business classes once a minimum of 8.0 credits of graded business coursework is completed (including failed courses).

Earning a D+ grade or lower in required first year courses (Economics 101, First Year Writing, or Calculus): Students who do not successfully earn a C- grade or better in a required First Year course (ECON 101, First Year Writing or Calculus) will be placed on academic progress notice. When a C- grade is not earned in a required First Year course, students must repeat the First Year course in the next available term. First Year required courses are prerequisites for continuing with the BBA core; students who are placed on academic progress notice for this reason may be required to follow an alternate and extended timeline to complete their BBA degree.

Not completing a First Year required course by the end of their designated semesters with a minimum required passing grade: Students who do not successfully complete ECON 101, First Year Writing and Calculus (MATH 115, 120, or higher calculus course) with a C- grade or better by the end of winter term in the first year will be placed on academic progress notice. Students who do not successfully pass the required first year business courses with a minimum D- grade or higher by their required terms (BA 100 by end of fall, BCOM 250 and ACC 300 by end of winter) will be placed on academic progress notice. First Year required courses are prerequisites for continuing with the BBA core; students who are placed on academic progress notice for this reason may be required to follow an alternate and extended timeline to complete their BBA degree.

Not meeting the required 2.500 GPA in any of the following:

- Cumulative GPA: determined by grades from all graded UM classes
- Term GPA: determined by all graded UM classes in a term (Fall, Winter, Spring/Summer)
- Business GPA: determined by grades from all Ross business classes (minimum of 8 graded credits, including failed courses)

Grade averages are computed for BBA students by dividing grade points (MHP) earned by credits (MSH) attempted while enrolled at Ross. If any of the GPA averages described above falls below 2.500, a student will be placed on academic progress notice.

Good Academic Standing:
Students who are currently meeting the minimum programmatic requirements are in Good Academic Standing. Students in Good Academic Standing may continue to enroll in classes and proceed with their program of study.

Academic Progress Notice 1:
Academic Progress Notice 1 applies at the end of the first full term in which a student's record aligns with any of the conditions outlined above:

- Not meeting First Year requirements
- Not meeting one or more of the GPA requirements

Students placed on Academic Progress Notice 1 are not in Good Academic Standing; a notation indicating they are on Academic Progress Notice 1 will be placed on their unofficial transcript.

Students on Academic Progress Notice 1 are required to meet with an academic advisor within 2 weeks of receiving notification of their status in order to discuss the requirements to return to Good Academic Standing and resources and strategies to help them be successful at Ross and UM. Students who are on Academic Progress Notice 1 for not meeting first year requirements may be prevented from continuing with core courses due to not having met prerequisite coursework, and should work with an advisor to understand the impact this may have on their time to graduation. Students on Academic Progress Notice 1 may continue to enroll and take courses at UM-Ann Arbor.

At the end of the next enrolled full term, students on Academic Progress Notice 1 will be reviewed to determine if they have met the requirements to return to Good Academic Standing. If a student meets the requirements for Good Academic Standing, a notation indicating they have returned to Good Academic Standing will be posted to the unofficial transcript. If requirements for Good Academic Standing have not been met, they will be placed on Academic Progress Notice 2.

Academic Progress Notice 2:
Students will be placed on Academic Progress Notice 2 status when they have not met the conditions for a return to Good Academic Standing after the next consecutive full term of enrollment on Academic Progress Notice 1 standing. Students placed on Academic Progress Notice 2 are not in Good Academic Standing; a notation indicating they are on Academic Progress Notice 2 will be placed on their unofficial transcript.

Students who are on Academic Progress Notice 2 and who have also not yet met first year requirements will be reviewed by the Ross Undergraduate Academic Standards Committee. The Academic Standards Committee (ASC) may consider placing restrictions on a student's ability to register for future courses, or establishing specific requirements in order to be taken off Academic Progress Notice 2. These restrictions and requirements are determined by the Academic Standards Committee and will be communicated to the student in writing.

Students on Academic Progress Notice 2 are required to meet with an academic advisor within 2 weeks of receiving notification of their status, in order to discuss the requirements to return to Good Academic Standing and resources and strategies to help them be successful at Ross and UM. Students on Academic Progress Notice 2 may continue to enroll and take courses at UM-Ann Arbor.

Students placed on Academic Progress Notice 2 will be expected to continue to meet their current academic requirements, the requirements outlined in their original Academic Progress Notice 1 letter, and the requirements outlined in any subsequent Academic Progress Notice letters they receive.

At the end of the next enrolled full term, students on Academic Progress Notice 2 will be reviewed to determine if they have met the requirements to return to Good Academic Standing. If a student meets the requirements for Good Academic Standing, a notation indicating they have returned to Good Academic Standing will be posted to the unofficial transcript. If requirements for Good Academic Standing have not been met, they will be reviewed by the Academic Standards Committee who will determine the appropriate academic standing level. After Academic Progress Notice 2, the Academic Standards Committee may place students on any of the following statuses - Academic Progress Notice 3, Academic Pause, or Dismissal.

Academic Progress Notice 3

Students may be placed on Academic Progress Notice 3 status when they have not met the conditions for a return to Good Academic Standing after the next consecutive full term of enrollment on Academic Progress Notice 2 standing, but have demonstrated significant improvement and progress towards a return to Good Academic Standing. Academic Progress Notice 3 may also be applied to students on Academic Progress 2 who have experienced unexpected and extenuating circumstances that impacted their progress to Good Academic Standing.

Decisions regarding Academic Progress Notice 3 will be made by the Academic Standards Committee. The Academic Standards Committee (ASC) may consider placing restrictions on a student's ability to register for future courses or establishing specific requirements in order to be taken off Academic Progress Notice 3. These restrictions and requirements are determined by the Academic Standards Committee and will be communicated to the student in writing. Students placed on Academic Progress Notice 3 will be expected to continue to meet their current academic requirements, the requirements outlined in their original Academic Progress Notice 1 and 2 letters, and the requirements outlined in any subsequent Academic Progress Notice letters they receive.

Students placed on Academic Progress Notice 3 are not in Good Academic Standing; a notation indicating they are on Academic Progress Notice 3 will be placed on their unofficial transcript.

Students on Academic Progress Notice 3 are required to meet with an academic advisor within 2 weeks of receiving notification of their status, in order to discuss the requirements to return to Good Academic Standing and resources and

strategies to help them be successful and continue their academic progress at Ross and UM. Students on Academic Progress Notice 3 may continue to enroll and take courses at UM-Ann Arbor, in accordance with any restrictions determined by the Academic Standards Committee.

At the end of the next enrolled full term, students on Academic Progress Notice 3 will be reviewed to determine if they have met the requirements to return to Good Academic Standing. If a student meets the requirements for Good Academic Standing, a notation indicating they have returned to Good Academic Standing will be posted to the unofficial transcript. If requirements for Good Academic Standing have not been met, they will be reviewed by the Academic Standards Committee who will determine the appropriate academic standing level. Students may be placed on Academic Progress Notice 3 for multiple terms, or may be placed on Academic Pause or Dismissal status.

Academic Pause:

Students who are on Academic Progress Notice 2 or 3 status may be placed on an Academic Pause status if they have not met the conditions for a return to Good Academic Standing after the next consecutive full term of enrollment and have not demonstrated improvement towards Good Academic Standing. Decisions regarding Academic Pause status are made by the Academic Standards Committee, in consultation with the Associate Dean for Undergraduate Programs. The Academic Pause status means students are paused from enrolling at UM-Ann Arbor and must follow the conditions below before they will be allowed to continue to enroll in the BBA program:

- Not enroll at the University of Michigan for a minimum of two full terms (this may include Spring/Summer).
- Demonstrate that they have resolved any issues that prevented their academic success previously.
- Demonstrate that they will be able to perform adequately at the Ross School of Business. This is usually done by taking non-business coursework elsewhere and earning grades of at least a B or better.
- Meet with a Ross academic advisor to review the process to petition for reinstatement.
- Submit a petition for reinstatement to the Ross Academic Standards Committee.
    - This petition should be submitted at least 7 weeks prior to the start of the term in which a student wishes to return.
    - A petition for reinstatement must include a degree plan showing how the student will complete their remaining requirements and a student statement explaining the circumstances that led to their Academic Pause, what they have learned from the experience and steps they have or plan to take as they move forward to return to enrollment. Letters of support or other documentation supporting the student statement can be submitted with the petition. Each petition for reinstatement will be reviewed on a case-by-case basis and approval is not guaranteed.

If a student's petition for reinstatement is approved, students will return on the APN status in place when they left and this will be noted on their unofficial transcript.

Dismissal:

Students may be permanently dismissed from the Ross School of Business if they have been on Academic Progress Notice (2 or 3) for consecutive terms and their progress is unlikely to lead to successful completion of their degree. Decisions regarding dismissal are made by the Academic Standards Committee, in consultation with the Associate Dean for Undergraduate Programs. If a student's only degree program is the BBA degree, then that student is no longer considered an active student at the University of Michigan once the dismissal is implemented on the student record.

F. Grades and Transcripts

Term grades are posted on Wolverine Access (http://wolverineaccess.umich.edu) shortly after grades are submitted online by instructors. Students may obtain copies of their transcripts free of charge through Wolverine Access, with details available at http://www.ro.umich.edu/. The Ross School of Business does not issue transcripts.

G. Academic Honors

Achievement of various kinds is recognized through special designations in the granting of degrees and offers of membership in several organizations.

Graduation Honors

Graduation honors will be awarded based on cumulative grade point average. Students who have been approved for graduation and place in the top 5% of their class will receive a degree with "Summa Cum Laude." Those who place in the top 15% of their class, but not in the top 5%, will receive a degree with "Magna Cum Laude." Those who place in the top 30% of their class, but not in the top 15%, will receive a degree with "Cum Laude." The University posts the award on the transcript and diploma when the degree is conferred.

- Summa Cum Laude: Top 5%
- Magna Cum Laude: Top 15% (includes Summa)
- Cum Laude: Top 30% (includes Summa and Magna)

The GPA ranges for the graduation honors are determined at the end of each May based on the cumulative GPAs of Ross's Winter term graduating class. The same ranges are used for any students graduating at the end of Summer and Fall. The most recent GPAs corresponding to Latin honor percentages will be shared with students each Fall term.

Phi Beta Kappa

Phi Beta Kappa, founded in 1776, is the oldest honorary scholastic society in America. Up to four percent of the year's graduating Seniors in the College of Literature, Science, and the Arts are elected annually. Transfer students with superior academic records in the liberal arts may also receive invitations to join.

Outstanding BBA Seniors are likewise eligible, as are outstanding Seniors in other schools and colleges who have earned a minimum of 60 Michigan term credits taken in the College of Literature, Science, and the Arts and who have achieved a GPA of 3.800 and above in both LSA and the Ross School of Business. Invitations to membership in the national Phi Beta Kappa Society are issued by the local chapter, taking into account achievement in the liberal arts as indicated by a student's cumulative grade point average, strength of curriculum, demonstrated proficiency in foreign language and mathematics, and other factors.

The selection committee looks for evidence of both breadth and depth of interest in the liberal arts and sciences. A very high GPA alone is not a guarantee of election to Phi Beta Kappa. Fourth term proficiency in a language other than English (the equivalent of the LSA language requirement) is required, as is graded work in a sufficiently advanced quantitative area (completion of at least Math 115 or Stats 250). Elements that can mitigate against an invitation include a large amount of Pass/Fail work, an entire distribution area taken Pass/Fail, more than one or two semesters of fewer than four academic courses of at least three credits each, and repeated semesters with light course loads.

Recommendations of eligible students are forwarded in February of each year to the LSA Honors selection committee for their final evaluation. For information, email phibetakappa@umich.edu.

H. BBA GRADUATION

Graduation Steps/Process

Students planning to graduate should follow the steps below to prepare for graduation:

1. **Review Degree Audit**

While the Ross Registrar's Office completes an official audit for the purpose of degree confirmation, all students should regularly do a self-audit of their "Academic Requirements" via Wolverine Access, and meet with a Ross academic advisor in their Senior year to confirm remaining requirements. It is the student's responsibility to monitor progress through degree requirements and to request advising if there are any questions. Once a student has met degree requirements and applied for graduation in Wolverine Access, they will be graduated by the Ross Registrar's Office. Students pursuing a minor or dual degree may have additional steps required to confirm they have met all requirements for those programs and should confirm the required steps for graduation with an academic advisor in that department (see Section V for minimum degree requirements).

2. **Apply for Graduation in Wolverine Access**

In order to receive a diploma, students use Wolverine Access (http://wolverineaccess.umich.edu) to apply for the term of expected graduation, confirm how they want their name to appear on the degree list and diploma, and provide all address information online. Dual degree students must apply for graduation for each degree program separately.

Students who fail to apply for the appropriate term by the deadlines advertised by the Ross Registrar's Office will miss deadlines for name inclusion in the Commencement programs (both Ross and University programs), may not be eligible to attend the Commencement events, and will not be awarded a degree, even if all degree requirements are met. It is each student's responsibility to ensure that they are applying for graduation correctly and by the advertised deadlines each term. Please note that applying for graduation does not require a student to participate in Commencement ceremonies.

A student's graduation term will be no earlier than the term in which all degree requirements are completed. If the required academic work is not completed when expected, students must reapply to graduate in the subsequent term in which the work is actually completed. Students who apply for graduation in a given term and are approved to graduate may not continue taking classes at Ross in future terms unless they are enrolled as a student in another program within the University of Michigan-Ann Arbor, or reapply as a non-degree student.

3. **Complete Exit Interview**

Graduating students who have borrowed through the Federal Direct Loan Program – Subsidized and Unsubsidized – are required by Federal Law to complete an exit interview. The exit interview requires a 25-30 minute online counseling session and quiz about managing loan debt. Graduating students are sent email notifications about six weeks before graduation.

Commencement

The Ross School of Business offers a formal Commencement ceremony after the Winter term. Only those students who are graduating within one semester of the Winter term (either in the Fall term immediately before or the Summer term

immediately following) may participate in the event. Students who are graduating in the Fall term following the Commencement ceremony are not eligible to participate.

Students may also participate in the University Commencement ceremonies at the end of the Fall and Winter terms if they have completed their graduation requirements in the previous, current, or following term. Tickets are required for the University Commencement ceremonies and will be issued only to students who meet the above criteria.

For more information:
http://michiganross.umich.edu/about/events/commencement
http://commencement.umich.edu/

Delaying Graduation
Students who finish their BBA program requirements may request to extend graduation until a later term. These students should discuss their plans with an academic advisor, and then apply for graduation for the desired term in Wolverine Access.

Note:

- Any credits taken during the additional term(s) will count toward the degree and be added toward final CTP.
- Any grades received during the additional term(s) will be factored into final GPA and degree honors calculations.

Taking Courses after Completion of Degree Requirements
Ross alumni who wish to take a course at the Ross School of Business after graduating must (1) apply for admission as a "special or non-degree student" and (2) must also have permission from the faculty to take the course. Approval for Ross alumni may be restricted by course availability and current degree student enrollments.

Requests for guest student admission from non-Ross alumni is more restricted and requires review of prior academic records, test scores, and a brief application process.

All persons evaluating this option should be familiar with tuition rates: http://ro.umich.edu/tuition/.

For more information about the guest application process: Email rossregistrarsoffice@umich.edu.

IX. STUDENT SERVICES

A. Office of Undergraduate Programs

The Office of Undergraduate Programs (OUP) at Ross oversees business education for UM undergraduate students including the BBA degree, the Business Minor, and offerings of business courses for students outside of Ross.

Academic Advising

The Ross Office of Undergraduate Programs provides academic advising and counseling to assist undergraduate students in developing meaningful educational plans that satisfy their academic goals. Academic advisors are available to support students' transitions to the Ross School of Business, help students explore academic, personal, and professional interests and set goals, advise students on degree requirements, academic options, and course load, review students' academic plans, and provide support through any challenges or opportunities that may arise.

The academic advising program seeks to help students:

- clarify intellectual, professional and personal interests
- develop suitable educational plans
- select appropriate courses and other educational experiences
- understand institutional requirements
- understand available resources for assistance within and outside of the Ross School of Business
- develop personal and educational goals and evaluate their progress

All students are assigned to an academic advisor in order to facilitate relationships, customize advising, and enable communication. However, students are free to meet with any academic advisor of their choosing and are not limited strictly to their assigned advisor.

To schedule an appointment:
https://www.bus.umich.edu/iMpact/CounselingCalendar/Departments.aspx?academic_services=Y&redirect=N
For more information: https://rossweb.bus.umich.edu/academics/

Student Life

Student Life at Ross encompasses many experiences and opportunities that exist to ensure time spent outside the classroom is as valuable and meaningful as time spent in the classroom. By providing a supportive and engaging environment, the Student Life team helps students co-create their Ross experience to develop in leadership, business, and life skills.

Students are encouraged to get involved and pursue interests outside of the traditional classroom by being a part of BBA Council, UM Student Clubs, BBA Student Clubs, Case Competitions, and/or Mentoring Programs. Not only does this participation enhance the overall student experience, but it is also an opportunity for BBAs to create networks, interact with faculty, staff, alumni and recruiters, and develop leadership and teamwork skills.

Below are two Ross sponsored organizations which provide students the opportunity to work closely with the Office of Undergraduate Programs leadership to improve the Ross experience for students:

a) BBA Council

As the BBA student government, our goal is to continually improve the Ross Community. This can range from planning community building and educational events to providing direct feedback to faculty and administration on the student experience. Annually each section elects one representative in each of the following areas: Academic and Ethics and Wellness and Belonging. Elected representatives speak for their sections and work not only as a grade cohort, but also work across grades in their functional groups. Joining this dynamic organization is a great way to get involved and help shape your community throughout your time here.

b) Ross Undergraduate Student Advisory Board (RUSAB)

The Ross Undergraduate Student Advisory Board (RUSAB) is a select group of undergraduate BBA students working together to share ideas and perspectives on academic issues at the Ross School of Business. The Board is sponsored and overseen by the Office of Undergraduate Programs; students in RUSAB have a unique opportunity to work closely with school administrators, help shape the future of the BBA program, and represent the voices of their classmates. RUSAB continually takes on current, impactful projects to enhance the BBA academic experience.

c) Additional Programs and Opportunities

Additional programs that provide support for students are the Och Initiative and the Empower & Thrive Initiative. These provide students with a sense of community and engage in professional and social opportunities.

The Och Initiative for Women in Finance encourages Ross undergraduates to explore careers in finance through outreach, education, and engagement. The Och Initiative also offers valuable resources to support your success every step of the way. All Ross students, regardless of gender, are welcome to participate in the Och Initiative.

The Empower & Thrive Initiative (ETI) is a program dedicated to the equity, access, and belonging of First-Generation BBA students. Through mentorship, support, and transformative experiences, ETI focuses on student strengths and resilience to enhance leadership skills and encourage the personal growth of each student. Our goal is to equip First-Gen students with the tools and networks they need to thrive in their educational and career journeys, empowering them to become influential and inspiring leaders who drive positive change in the world.

For more information about these programs email us at RossUGPrograms@umich.edu

Academic Success

The Office of Undergraduate Programs offers outreach learning communities for high school and UM students interested in business. These programs include MREACH, Preparation Initiative, and Ross Summer Connection.

The Academic Success team provides the following for participating Ross students:

- Academic coaching for specific quantitative courses
- Collaboration with academic advising

The Academic Success team also provides the following resources for all eligible Ross undergraduate students, based on application and need:

- Technology support
- Professional attire support

For more information: http://michiganross.umich.edu/programs/bba/undergraduate-outreach-programs
Email: rossacadsuccess@umich.edu.

Undergraduate Admissions
The Office of Undergraduate Admissions oversees the admissions process for the Bachelor of Business Administration and Business Minor programs.

For more information: http://michiganross.umich.edu/programs/apply.

The Ross Registrar's Office
The Ross Registrar's Office is responsible for maintaining students' academic records and enforcing UM and Ross academic policies. They assist students with course permissions, processing late add/drops, core course registration, section assignments, minor declarations, posting transfer credit, and awarding student degrees. They engage with students to troubleshoot registration problems and also process credit limit increases that the academic advisors have approved. Students with questions about academic policies or records issues are welcome to contact the Ross Registrar's Office at 734-647-4933 or rossregistrarsoffice@umich.edu.

For more information: https://rossweb.bus.umich.edu/academics/

Financial Aid
Financial aid comes in forms of grants and scholarships that are not repaid, loans that must be repaid, or federal Work-Study awards, which allow you to earn a paycheck while attending college. If you think you will need financial help to attend the University of Michigan, we encourage you to apply for financial aid by completing a Free Application for Federal Student Aid (FAFSA) each year and the CSS Financial Aid Profile (first year only) before March 31st.

All students are encouraged to apply for financial aid so they receive full consideration for scholarships from the University and from Ross. Financial Aid is provided through the University of Michigan's main Financial Aid Office.

For more information: https://finaid.umich.edu/current-undergraduates/
For more information: https://finaid.umich.edu/new-undergraduates/

Ross offers a variety of undergraduate merit and need-based scholarships. Scholarship funds come from both corporate and private donors. All incoming BBA students who will be attending Ross are automatically considered for Ross scholarships. The majority of Ross scholarships do not require a separate application. Selections are made based on criteria set by the donor. Many of the Ross scholarships are continuing, provided students meet required GPA, enrollment, core values, and demonstrate need (if applicable). Continuing students who did not receive a Ross scholarship as an entering student are reconsidered each academic year.

Although not required to be completed for Ross scholarship considerations, it is helpful for admitted students to submit additional information through the "My Scholarship Profile" once a year. The "My Scholarship Profile" feature in the Campus Finances Section of Wolverine Access collects and securely stores information and makes it available to scholarship administrators across campus. Entering and continuing students should complete and/or update their "My Scholarship Profile" by March 15 to ensure full consideration for scholarships for the upcoming academic year.

Entering students who have been selected for a scholarship will be notified by email starting in February. Once in a while Ross will have a scholarship that requires an application. Students will be emailed by Ross Financial Aid when and if these scholarship opportunities are available. Scholarships that require an application will also be posted online under Ross Financial Aid iMpact page.

For more information on general account inquiries, such as billing due dates and payment plan options: http://finance.umich.edu/finops/student.

Ross Career Development Office
CDO is a team of professional career coaches and employer relations staff who guide BBA students as they develop foundational career skills, explore career paths, engage in recruiting, and find their career fit beyond Ross. Our mission is to provide students the tools, support, and resources to complete successful career searches and enhance lifelong career development skills.

CDO offers 1:1 career coaching with professional Staff Coaches and CDO Peer Coaches (appointment types include resume reviews, LinkedIn profile reviews, interview prep, recruiting strategy, networking tips, cover letters, offer negotiation, and more). In addition, CDO hosts educational career workshops, and facilitates opportunities for students to connect with employers through events and by posting open internships and full-time opportunities in Ross Recruit - Ross's recruiting and career coaching platform.

For more information: visit CDO's website (or via iMpact > Students > Career Development)

Business Communication Consulting
The Ross School of Business offers communication consultations to all BBA students. Consultants provide feedback on all forms of communication, including presentations, reports, emails, cover letters, interview preparation, and more. Familiar with the specific needs of Ross students, they are ready to support your success with academic tasks and career-related materials, helping you strengthen your communication skills.

For more information: http://www.bus.umich.edu/iMpact/CounselingCalendar/WritingProgram/.

Kresge Library Services
Kresge Library Services support the business research needs of students, faculty, and staff at the Stephen M. Ross School of Business, the University of Michigan. Kresge librarians support student research on an individual basis through in-person, chat, zoom, and email reference. They also support students' action learning projects in classes such as TO 300, STRATEGY 290/390, and BA 453 (Capstone). Kresge Library also manages the course material program, the Ross Exam and Assignment program, and the Course Syllabi Archive. No matter what your information needs are (be they for classes, your clubs, your career search, your creation, or your curiosity), please reach out to Kresge for help with your project.

For more information: http://www.bus.umich.edu/kresgelibrary/.

X. Business Minor

A. ADMISSION

Eligibility & Admissions Timeframe

To declare the Business Minor, students must first be admitted to the minor through the competitive application process. Entry to the Business Minor is processed once per year, with applications due by March 31, and admission decisions conveyed in the summer. For BBA students who have completed through sophomore fall and meet all other business minor admission requirements there is an abbreviated application process. Only those students who are accepted to the minor via the admission process will be eligible to have the Business Minor listed on their University record, regardless of coursework completed.

Applicants to the Business Minor must meet the following criteria:

- Complete the prerequisites by the end of the Winter term in which they are applying
- Have Junior standing (55.0 CTP) or above by the end of the Winter term in which they are applying. While students with junior standing are encouraged to apply, we strongly encourage you to apply at the end of your sophomore year.
- Be enrolled in one of the following undergraduate degree programs in a school at UM-Ann Arbor that has approved the minor for its students:
    - College of Engineering
    - College of Literature, Science, and the Arts
    - Gerald R. Ford School of Public Policy
    - Penny W. Stamps School of Art & Design
    - School of Education
    - School of Dentistry (Dental Hygiene)
    - School of Kinesiology
    - School of Music, Theatre & Dance
    - Taubman College of Architecture and Urban Planning
    - School of Nursing
    - School of Information
    - School of Public Health
    - College of Pharmacy

Prerequisites

All applicants to the Business Minor must complete the following requirements by the end of the Winter term in the year they apply. Applicants' UM transcripts will be evaluated after Winter term grades have been posted. Any transfer or test credits must appear on applicants' UM transcript by the end of the Winter term to be considered for evaluation.

- MATH 105 or above
    - College credit for Pre-Calculus, Calculus I, Calculus II, or Calculus III is required.
    - Includes AP credit for MATH 120
    - Includes IB, A-level, or transfer credit for an exact UM course equivalent
    - Departmental credit will count for MATH 101x and above
    - Students who have upper-level Calculus MATH courses or Honors Calculus will meet this requirement

- "Placement"/"Recommendation" into MATH 115 by the University of Michigan Mathematics Placement Test will not alone meet this requirement. Applicants must complete the course or have credit from one of the above-listed items.

- First-Year Writing Requirement (FYWR) as approved through the LSA Sweetland Center for Writing, UARTS 150, ARTDES 129, or ENGR 100
  - Includes transfer credit for any course approved as First-Year Writing at UM by the Sweetland Center for Writing, UARTS 150, ARTDES 129, or ENGR 100
    - Includes transfer credit for any course approved as First-Year Writing at UM by the Sweetland Center for Writing (not departmental credit, e.g., ENGLISH 101x or ENGCMPTC 101x)

B. CURRICULUM REQUIREMENTS

The Business Minor curriculum consists of 15.0 credits and has flexible core and elective components. Eligible courses taken prior to acceptance to the minor can be used to fulfill the 15.0 credits requirement. However, applicants are not required to complete any of the 15.0 credits prior to admission.

Core Requirements

Students must complete 12.0 credits of the below coursework; courses can be completed in any order.

- ACC 300/302 Financial Accounting (3.0) or ACC 471 Accounting Principles (3.0)
- FIN 302 Making Financial Decisions (3.0) or TO 302 Managing Business Operations (3.0)
- MKT 302 Marketing Management (3.0) or MO 302 Positively Leading People and Organizations (3.0)
- STRATEGY 302 Business Strategy (3.0) or approved Action-Based Learning (ABL) course (3.0)

Elective Requirement

Business minor students need to complete at least three elective business credits at the 300 or 400 level taught through the Ross School of Business. ES 250 or additional business minor core courses will also fulfill this requirement. Departmental credit, transfer credit, and ES 310 will not complete this requirement.

Course Substitutions

Completion of any of the following courses prior to admission to the Business Minor will substitute for minor requirements as follows:

- MKT 300 for MKT 302
- FIN 300 for FIN 302
- MO 300 for MO 302
- ACC 300 for ACC 302

Co-Requisite Requirement

ECON 101 Principles of Economics I (Microeconomics) must be completed by graduation.

- Includes IB, A-level, or transfer credit for the exact UM course equivalent (not departmental credit, e.g., ECON 101x)
- AP credit will not fulfill this requirement
- Can be completed for a letter grade or as Pass/Fail grading basis
- ECON 401 will also fulfill the ECON 101 co-requisite requirement

Business Minor Course Grading Guidelines

The Dean's Office and faculty have set the following guidelines for grades issued in undergraduate business courses.

Current Business Minor students earn credit toward the business minor requirements with any grade of a D- or higher, although lower grades may cause the GPA to fall below satisfactory levels (minimum of a 2.000 minor GPA). For business minor coursework:

- Grades of E carry no credit
- Most Core Business Minor courses (ACC 302, ACC 471, FIN 302, TO 302, MKT 302, MO 302, STRATEGY 302) will follow the same grade distribution used in BBA core classes (see Section VIII.B)
- All other courses counting toward the business minor will follow the grade distribution determined by the BBA program (see Section VIII.B). In most cases this will be the grade distribution for BBA elective courses

Additional Minor Requirements

- Students admitted to the minor must complete all minor requirement courses for credit and for a grade. Courses may not be taken on a Pass/Fail grading basis. A minimum cumulative GPA of 2.000 is required within the minor coursework.
- Business Minor core coursework (with the exception of ABL courses) will follow the Ross core course grading distribution. ABL courses and business elective courses will follow the Ross elective course grading distribution.
- All core and elective requirements must be taken from the Ross School of Business at the University of Michigan-Ann Arbor. Business courses taken at another institution are not acceptable for transfer towards the Business Minor requirements.
- Students may complete the co-requisite ECON 101 and all required core courses in any sequence.
- Business Minor students must follow the policies set by their home school regarding minors (for rules on sharing of courses, add/drop deadlines, etc.).

C. REGISTRATION & RESOURCES

Advising & Registration

Students admitted to the Business Minor will work with an academic advisor in the Office of Undergraduate Programs to declare the minor, confirm they are meeting the minor requirements, and determine the appropriate coursework from the available options. As students approach graduation, they will need to request a minor release through a Ross academic advisor. All students are encouraged to work with Ross academic advisors to build relationships, personalize their advising experience, and enhance communication.

To schedule an appointment: https://www.bus.umich.edu/iMpact/CounselingCalendar/Default.aspx?umbs_dept_id=80

Access to Ross Community Resources

As members of the Ross community, Business Minor students have access to a wide variety of resources. Specifically, Business Minor students have access to:

- Academic advising
- All undergraduate Ross elective courses including Ross Global Experience offerings. Registration in BBA fixed and floating core courses will not be allowed. Some Ross courses may require instructor consent (to ensure prerequisites are met) and seats for Business Minor students may be limited.

- All Kresge Library Services, including Course Syllabi Archive, faculty working papers, business databases and periodicals, and job search engines.
- The Career Resources tab on iMpact (https://rosscdo.bus.umich.edu), and Ross Recruit (https://michiganross.umich.edu/recruit-at-ross) including:
    - Using online tools for self-assessment, developing a resume and brand, networking, interview preparation, negotiation, and career exploration
    - Creating a resume in the Ross iMpact site
    - Viewing and applying to job postings, networking hours, and recruitment events
    - Receiving iMpact messages from recruiters
- Corporate presentations, networking hours and recruiting events at Ross
- Career workshops and information throughout the career and search process conducted by Career Development Office staff
- Drop-in counseling with an MBA or Senior BBA Peer Career Coach
- Printing allocations
- Reserving available study rooms throughout the Ross building
- Membership opportunities for select Ross student clubs