

Substitute Form W-9		Request for Taxpayer Identification Number and Certification		Give form to the requester. Do NOT send to the IRS.	
Part I Taxpayer Information					
Name (Must match IRS records—this name must match the Taxpayer Identification Number below)					
Business Name, if different from above. (Doing Business As)					
Check one		<input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Resident Alien or Permanent Resident		<input type="checkbox"/> Non-Resident Alien/Foreign Entity	
Check appropriate box(es)		<input type="checkbox"/> C Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> LLC		<input type="checkbox"/> Individual/Sole Proprietor <input type="checkbox"/> S Corporation <input type="checkbox"/> Not For Profit <input type="checkbox"/> Government <input type="checkbox"/> Trust <input type="checkbox"/> Estate	
		If yes, choose tax classification below: <input type="checkbox"/> C Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> S Corporation		Check as many as apply <input type="checkbox"/> Medical Service Provider <input type="checkbox"/> Lawyer/ Attorney	
Address (Number, street, and apt or suite number)			Fax Number		
City, State, and Zip Code			Email Address		
Area code and phone number			Web Address		
Part II Taxpayer Identification Number (TIN)					
Enter your TIN in the box provided. For individuals, this is your Social Security number (SSN). However, for a resident alien see page 2 of the IRS form W-9. For other entities, it is your employer identification number (EIN). If you do not have a number, see "How to get a TIN" on page 2 of the IRS form W-9. IRS form W-9: http://www.irs.gov/pub/irs-pdf/fw9.pdf				Taxpayer Identification Number	
Part III Taxpayer Information					
The undersigned certifies that the above named company maintains a business classification as indicated below. Further, it is understood and agreed that misrepresentation of the supplier's business classification is subject to penalties as prescribed in FAR Clause 52.219.1, "Small Business Program Representations."					
Type of Business		<input type="checkbox"/> Small <input type="checkbox"/> Large <input type="checkbox"/> Historically Black Colleges & Universities <input type="checkbox"/> Alaska Native Corporation/Indian Tribe (Large/Non Certified as SDB)			
Subcategories of Small Business (the company is at least 51% owned, controlled, actively managed by). Check all that apply:					
Type of Business		<input type="checkbox"/> Small Disadvantaged Business <input type="checkbox"/> Woman Owned <input type="checkbox"/> Veteran Owned <input type="checkbox"/> HUBZone <input type="checkbox"/> Service-Disabled Veteran Owned <input type="checkbox"/> Minority Owned			
Is your company listed on the US Government Excluded Parties List System?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Indicate if a University of Michigan employee is any of the following in your company:		<input type="checkbox"/> Stockholder <input type="checkbox"/> Director <input type="checkbox"/> LLC Member <input type="checkbox"/> Partner <input type="checkbox"/> Employee <input type="checkbox"/> Joint Venture			
Delivery of Purchase order will be fax unless otherwise noted:		<input type="checkbox"/> Fax: <input type="checkbox"/> Email address: <input type="checkbox"/> Mail			
Primary NAICS Code:		Dun & Bradstreet No:			
Remit To Address that appears on your invoice:		Requester's name and address The University of Michigan, Accounts Payable 7071 Wolverine Tower 1282, 3003 S. State Street Ann Arbor, MI 48109-1282			
Part IV Certification					
Under penalties of perjury, I certify that:					
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me).					
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.					
Certification Instructions. – You must cross out item 2 if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transaction, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification but you must provide your correct TIN.					
Sign Here		Signature _____		Date _____	
Print Name		_____			
Any Questions Regarding This Form Please Email: VENDOR.MAINTENANCE@UMICH.EDU				REVISED 09-15-11	